

**ROCHELLE CITY COUNCIL  
REGULAR COUNCIL MEETING MINUTES  
APRIL 25, 2011**

The Rochelle City Council met in Regular Session at 7:00 p.m. on Monday, April 25, 2011 in the Council Chambers of City Hall; 420 N. 6<sup>th</sup> Street; Rochelle, IL 61068.

**PLEDGE TO THE FLAG & PRAYER:** The Prayer was said by City Clerk McKinney.

**ROLL CALL:** Present on Roll Call were Councilmembers Hayes, Eckhardt, Hollonbeck, Berg, T. McDermott, D. McDermott, and Mayor Olson. Absent: None. Also present were Interim City Manager McKinley and City Clerk McKinney.

**PROCLAMATIONS, COMMENDATIONS, ETC.:**

- **Administrative Professional's Week April 24-April 30, 2011:** Read by City Clerk McKinney. Accepted by office personnel present (International Association of Administrative Professions).
- **Municipal Clerks Week May 1-May 7, 2011:** Read by City Clerk McKinney. Presented to City Clerk McKinney and Deputy Clerk Judy Schermerhorn. Accepted by City Clerk Bruce McKinney.
- **Shining Star Children's Advocacy Center Champion4Children Walk–May 14, 2011:** Read by City Clerk McKinney and presented to Joanna Deuth, Executive Director of Shining Star Advocacy Center of Dixon. Ms. Deuth thanked the council. She also said that she hopes to have a big response to the fundraising walk coming up.

**REPORTS AND COMMUNICATIONS:**

**Mayor:**

- Attended the ICN Policy Meeting recently. Have four meetings per year. Basically the State agency that works with CMS and takes care of the schools and libraries networks. They are the recipients of a large grant for fiber throughout the state.
- Broadband Deployment Council made up of IC specialists throughout the State. Meet four times per year. This is the advanced engineering task force. Go over the technical part of the state operations.
- Attended the IML Board, which met on some very important issues; lobbying for the State Senators and Representatives; direct deposit to Cities; FOIA; modernization of public notifications; pensions; supporting PSEBA (Public Safety Employee Benefits Act) reform; balancing State budget.
- Kathy Cooper – recipient of William D. Hatfield Award; presented by the Illinois Water Environmental Association for outstanding performance and professionalism in operating a wastewater treatment plant.
- Councilman Tom McDermott received a letter from the Mayor representing the City and Council.

**Council Members:**

- Kathy Hollonbeck – has had several people ask about the growth in our community. Mr. McKinney has not yet received the official letter from the State but it should be coming any time.

**Financial Statements March 2011:** Included in Council Agenda Packets.

**PUBLIC COMMENTARY:** None.

**BUSINESS ITEMS:**

1) CONSENT AGENDA ITEMS BY OMNIBUS VOTE with Recommendations:

- a) Approve Minutes of City Council Meeting – April 11, 2011;
- b) Accept and Place on File Airport Advisory Board Minutes – October 25, 2010;
- c) Accept and Place on File Special Airport Advisory Board Minutes – February 7, 2011;
- d) Approve Bills 04/01/11-04/07/11 for **\$248,968.03**; 04/08/11-04/14/11 for **\$2,891,594.98**;
- e) Approve Payroll 03/21/11-04/03/11= **\$ 191,821.27**;
- f) Authorize Rochelle Elementary Schools Fun Run Event – May 13, 2011;
- g) Authorize Rochelle Riders Use of the Gazebo for Motorcycle Blessing – May 1, 2011;

Moved by Councilman Hayes and seconded by Councilman T. McDermott, **“I move Consent Agenda Items (a) through (g) be approved by Omnibus Vote as recommended.”** Roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, D. McDermott, T. McDermott, and Mayor Olson. Nays: None. Motion passed 7-0.

- 2) **Budget Fiscal Year 2011-2012:** (Public Hearing and Action) The Preliminary Budget was prepared and submitted to the City Council on March 28, 2011. A Committee-of-the-Whole Budget Workshop was subsequently held on April 12th to review the budget and answer questions. The date for the Public Hearing, required by State law, was set for April 25, 2011. Final action on the Budget is required on or before April 30, 2011. The Preliminary 2011-12 Budget has been available for public inspection since April 11th. The final Proposed 2011-12 General Fund revenues are budgeted at \$8,080,079. This represents an increase in excess of 7.5% over the approved 2010-2011 budget. Budgeted expenses total \$8,040,813 which is also approximately 8% over the 2010-11 budget, and results in a budget surplus of \$39,266. The proposed budget includes an additional full-time employee in both the Engineering Department and Economic Development Department and an additional officer in the Police Department. The combination of the General Fund with Special Revenue Funds, Enterprise Funds, Internal Service Funds, Trust and Agency Funds and Capital Project Funds results in budgeted revenues totaling \$66,115,945 and budgeted expenses totaling \$71,299,113. The combination of the current year budgeted revenues and accumulated capital project related reserves will exceed the budgeted expenses. Illinois statutes require that the City conduct a public hearing on the proposed budget to allow citizens the opportunity to provide comments. After the Council returns to regular session, members of the Council can propose modifications to the proposed budget, each of which will be voted on by the Council. The proposed budget as amended will then be subject to a final Council vote for approval. Moved by Councilwoman Hollonbeck and seconded by Councilman Eckhardt, **“I move the Council recess into a Public Hearing for the 2011-12 Budget.”** Roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, D. McDermott, T. McDermott, and Mayor Olson. Nays: None. Motion passed 7-0. Per Mr. McKinney, no one came in to look at the budget which was open for public viewing. Chris Frye, Treasurer, was present for further information and to answer questions. Moved by Councilman Berg and seconded by Councilman Eckhardt, **“I move the Council return to Open Session.”** Motion passed by voice vote without dissent. Moved by Councilman Eckhardt and seconded by Councilwoman Hollonbeck, **“I move the 2011-12 Fiscal Year Budget be approved.”** Roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, D. McDermott, T. McDermott, and Mayor Olson. Nays: None. Motion passed 7-0.

- 3) **Resolution Establishing Minimum/Maximum Wage Rates for Fiscal Year 2011-12:** The Municipal Code of the City of Rochelle requires that the City Council annually approve a resolution establishing minimum/maximum wage rates for all position classifications within the City. The proposed wage rate resolution is based upon a review completed by the Human Resource Manager. It applies to all employees and is based on job categories as defined by the Equal Employment Opportunity Commission. The rates included in this resolution are consistent with those that were incorporated into the proposed City Budget for Fiscal 2011-12. In answer to this being the same as last year, it was said that this is the 2% budgeted on the CPI. Moved by Councilwoman Hollonbeck and seconded by Councilman Berg, **“I move Resolution R11-07, A Resolution Establishing Minimum/Maximum Wage Rates for 2011-2012 Fiscal Year, be adopted.”** Roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, D. McDermott, T. McDermott, and Mayor Olson. Nays: None. Motion passed 7-0.
- 4) **Jurisdictional Transfer – Steward Road:** As discussed at the April 11, 2011 City Council meeting, several industries are currently considering locating facilities on property adjacent to Steward Road, east of Illinois River Energy. As a result, City and County representatives have met on numerous occasions to discuss development related matters and the jurisdictional control of Steward Road. An Agreement for Jurisdictional Transfer has subsequently been drafted between the entities, and approved by the Illinois Department of Transportation, which gives the City of Rochelle control of Steward Road from Route 251 to the Lee/Ogle County line. The jurisdictional transfer of Steward Road is proposed in two phases: Phase 1 from the Lee/Ogle County line to Main Street on May 1, 2012 and Phase 2 from Main Street to Route 251 on May 1, 2013. This transfer of jurisdiction will facilitate the development of properties in this area by allowing the City to control all decisions related to Steward Road. A revised agreement for maintenance of traffic control devices is also required, which shifts the responsibility for the maintenance of the Caron/Steward Road intersection signals to the City effective May 1, 2012. The Ogle County Board voted to approve the agreements at their meeting on April 19, 2011. Moved by Councilman Eckhardt and seconded by Councilman D. McDermott, **“I move Local Agency Agreement for Jurisdictional Transfer 11-4048 for Steward Road from Main Street Easterly to Ritchie Road and Southerly to the Lee County Line be approved.”** Roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, D. McDermott, T. McDermott, and Mayor Olson. Nays: None. Motion passed 7-0. Moved by Councilwoman Hollonbeck and seconded by Councilman Eckhardt, **“I move Intergovernmental Agreement 11-4049, An Intergovernmental Agreement for Local Agency Maintenance of Traffic Control Devices, be approved.”** Roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, D. McDermott, T. McDermott, and Mayor Olson. Nays: None. Motion passed 7-0. Moved by Councilman D. McDermott and seconded by Councilman Berg, **“I move Ordinance 11-4050, An Ordinance Providing for the Addition of Steward Road in its Entirety, from Illinois Route 251, Easterly to Ritchie Road and then Southerly to the County Line of Lee County, to the Municipal Street System of the City of Rochelle, Ogle County, Illinois, be adopted.”** Roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, D. McDermott, T. McDermott, and Mayor Olson. Nays: None. Motion passed 7-0.

5) **Ordinance Amending Chapter 18 of the Municipal Code – Aviation:** Chapter 18 of the Rochelle Municipal Code contains rules and regulations for the operation of the Rochelle Municipal Airport. The airport is currently experiencing growth both in size, with land being acquired to extend the runway, and in new aviation related businesses locating at the airport. On March 21, 2011 the Mayor and Council approved a Land Lease Agreement between the City and Sky Team, Inc. to facilitate the Chicagoland Skydiving Center operation at the airport. This lease includes a provision for Airport staff to “Hot Fuel” turbine powered aircraft. The proposed amendment facilitates this fueling need and addresses other activities that are not currently allowed at the airport. On April 14, 2011 the Airport Advisory Board discussed the proposed changes and unanimously voted to support the amendments to Chapter 18. Fire Chief Brian Johnson has also reviewed the “Hot Fueling” procedures and has no objections to the changes. Mark Delhotal, from the Rochelle Airport, was present for further comments and to answer questions. He explained the need for trained staff to “hot fuel” turbine powered aircraft. This is not just for the skydiving club but for crop dusters, etc. Moved by Councilman Berg and seconded by Councilman T. McDermott, **“I move Ordinance 11-4051, An Ordinance Amending Chapter 18 (Aviation) of the Municipal Code of the City of Rochelle to Amend Various Airport Regulations, be adopted.”** Roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, D. McDermott, T. McDermott, and Mayor Olson. Nays: None. Motion passed 7-0.

***DISCUSSION ITEMS:***

- 1) **City of Rochelle Website Redesign:** The existing City websites (City of Rochelle and Rochelle Municipal Utilities) were designed by an Advanced Communications Department staff member several years ago. That staff member has since left the City and the proprietary design style incorporated in the websites has made it difficult for others to update. In 2010 a committee was established to evaluate the City websites and propose future enhancements. The committee determined that the websites needed a complete redesign in order to provide a progressive first impression, make them easier to update, improve the navigation and incorporate a greater use of technology. Several quotes were obtained from firms experienced in both municipal and utility websites and TDG Communications was selected. TDG has developed several websites for area entities including Blackhawk Waterways, City of Dixon, City of Fulton and KSB Hospital. Jenny Thompson, Public Relations Coordinator, has served as the lead on the project and provided the Council with a preview of the new website and responded to questions.
- 2) **Extension of the City Lead Track (IRE Easement & Amendment to DP Industrial Annexation Agreement Rider):** On February 28, 2011 the Mayor and Council authorized the City Manager to file a petition before the Illinois Commerce Commission for an extension of the City Lead Track across Steward Road near the Illinois River Energy Property. This action was taken to facilitate the development of rail-served sites for industries interested in locating facilities east of Illinois River Energy (IRE). In order to connect to the City’s existing lead track, the extension will also go across IRE property. An easement agreement is being drafted to achieve this connection which includes the existing southernmost IRE rail and additional IRE property that the City could use to construct a new rail parallel to the existing rail. Both of these rails could be extended to Steward Road. IRE will convey these easements in exchange for the deletion of section 12 of the DP Industrial Annexation Agreement rider. The deletion of this section will negate IRE’s obligation to contribute to the cost of extending the City lead track further south from IRE, and the City’s obligation to construct the extension. The easement agreement and amendment will be included as business items on the May 9, 2011

City Council agenda. Jason Anderson was present to give additional information, including future plans.

**EXECUTIVE SESSION:** At 8:05 p.m. moved by Councilwoman Hollonbeck and seconded by Councilman Berg, **“I move the Council recess into executive session to discuss Collective Negotiating Matters.”** Section (c) (2). Roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, D. McDermott, T. McDermott, and Mayor Olson. Nays: None. Motion passed 7-0.

At 8:37 p.m., moved by Councilman Berg and seconded by Councilwoman Hollonbeck, **“I move the Council return to Open Session.”** Motion passed by voice vote without dissent. There was no action following.

**ADJOURNMENT:** At 8:37 p.m., Councilman T. McDermott moved and seconded by Councilman Berg, **“I move the Council adjourn.”** Motion passed by voice vote without dissent.

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Chet Olson, Mayor

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Bruce McKinney, CMC  
City Clerk