

**ROCHELLE AIRPORT ADVISORY BOARD
REGULAR MEETING
MONDAY, OCTOBER 22, 2012**

The Rochelle Airport Advisory Board met on Monday, October 22, 2012 at 3:00 p.m. in the Lower Conference Center of City Hall.

Call Meeting to Order: The meeting was called to order at 3:00 p.m. by Greg Sparrow, Chairman.

Roll Call: Present: Greg Sparrow, Dale Meyers, Norman Jenkins, Joel Thompson, John Kenney, and William Tyler.
Absent: Sally Sawicki (resigned). Had a quorum of 6. Also present were Don Elliott (Airport Superintendent), Mark Delhotal (Airport Manager), Judy Schermerhorn (Deputy City Clerk), and Mayor Olson.

Approval of Minutes: Moved by Joel Thompson and seconded by William Tyler: **“I move the minutes of August 27, 2012 be approved.”** Motion passed by voice vote without dissent.

Public Commentary: None

Old Business:

- 1) **Electrical Vault Schedule:** Mark Delhotal
 - Complete and running all of airport runway lighting.

New Business:

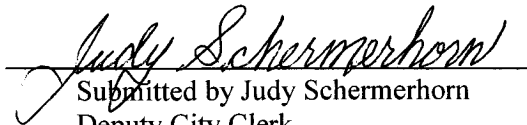
- 1) **Strategic Plan Discussion:** Scott Rozanas
 - Reviewed Mission Statement and SWOT (Strengths, Weaknesses, Opportunities, and Threats) since updated after last review with board.
 - Document put together by Mark, Don, and Scott. They want input from Airport Advisory Board.
 - Then went over the balance of the Strategic Plan and how items reviewed fit into Mission Statement.
 - Discussed how the plan fits into the future and the impact on other City services and residents (taxes, how it will enhance quality of life, etc.) The public’s opinion of the airport is very important.
 - TIF District was not extended to the airport at this time – was in and then taken out; suggest Chris Limas come to explain why not in TIF District; suggest extending TIF District beyond airport and then airport included.
 - Look into Enterprise Zone. Have Economic Development look into.
 - Airport is currently a category B and in the future airport plan to go to category C.
 - Discussed future land needs and possible complications with Hwy 88, IDOT, etc.
 - Future businesses at airport – flight school; plane repair; airplane painting; more hangars; storage facility.
 - Economy is a problem.
 - Need RMU to stick to plan for water and sewer.
 - Turn lane into airport in future.
 - Scott will get with Don and Mark and update Strategic Plan with new ideas from meeting.
- 2) **TIP’s Update:** Mark Delhotal
 - Went to Springfield on October 18th and met with the state engineers and discussed program.
 - Trying to seek reimbursement for land just purchased; documents to come back from Lee County and then can submit to state.
 - Environmental Assessment for runway extension has expired; will update; cost is minimal.

Announcements/Concerns:

- It was brought up that there is an item on council agenda for amendment of lease agreement; explained that with more events being done at airport; more jumping if able to extend season it would be helpful to keep trailers outside. Concern of board is that they weren't even aware of or asked for their input on this. They have a concern that a few of the trailers look bad; don't want it to look like a rundown trailer park; also the bikes.
- Mike Wood, Chief Operations Officer for the Chicagoland Skydiving Center, was present. He stated he has been working hard and will continue during the winter to make it look like a first class operation. He mentioned the facility on the other side of the fence which looks like a junk yard. Suggested putting up a privacy fence to block view.
- Sally Sawicki resigned from the board. Applications for a replacement are available in the City Clerk's office. Opening has been put on City's website and sent to the media.
- Don Elliott announced to the board that he is retiring from the City on March 29th.
- Brought up that board should be aware of items changing at airport rather than hearing at a local coffee shop. Would appreciate staff keeping that in mind.
- Mike Wood brought up the restaurant at the airport and improving the service. Last Sunday they had 20 aircraft visit. Mark has decided to give a 10-cent per gallon discount on fuel to guests that dine at the restaurant; valid the same day only.
- Next meeting is on calendar for **Monday, December 26th, 2012 at 3:00**. Will decide as time gets closer whether there are items of importance to discuss at that time or wait for a future date.

New Agenda Requests: None

Adjourn Meeting: At 4:10 pm., moved by Norm Jenkins and seconded by William Tyler, **"I move the meeting be adjourned."** Motion passed by voice vote without dissent.


Submitted by Judy Schermerhorn
Deputy City Clerk