

**ROCHELLE CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
May 13, 2013**

The Rochelle City Council met in Regular Session at 7:08 p.m. on Monday, May 13, 2013 in the Council Chambers of City Hall; 420 N. 6th Street; Rochelle, IL 61068.

SWEARING IN OF ELECTED OFFICIALS

Eckhardt moved and seconded by Berg, **"I move the Council accept and place on file the Ogle County Election Results for the April 9, 2013 Consolidation Election."** Motion passed by voice vote without dissent. City Clerk McKinney then swore in Councilman McDermott and Councilman Eckhardt. Councilwoman Hollonbeck was previously sworn in.

PLEDGE TO THE FLAG & PRAYER: The Prayer was said by City Clerk McKinney.

ROLL CALL: Present on Roll Call were Councilmembers McDermott, Rice, Berg, Eckhart, Hayes and Mayor Olson. Absent: Councilmember Hollenbeck. Quorum was present. Also present were City Manager Plyman and City Clerk McKinney.

PROCLAMATIONS, COMMENDATIONS, ETC.: **Police Week May 12-18, 2013:** Read by City Clerk McKinney and accepted by Chief Higby and several members of the Police Department.

REPORTS AND COMMUNICATIONS:

- Mayor: Mayor thanked staff for their work during the Levy Breach. Tom Lampley from Water/Water Rec discovered the breach. Mayor also spoke about the success of the Disaster Drill and thanked Terry Inman for his work.
- Council Members: Councilman Rice thanked all those who helped with the Opening of the Bike Route.

PUBLIC COMMENTARY: None

BUSINESS ITEMS:

1) CONSENT AGENDA ITEMS BY OMNIBUS VOTE with Recommendations:

- a) Approve Minutes of City Council Meeting – April 22, 2013
- b) Approve Minutes of City Council Committee of the Whole Budget Workshop – April 18, 2013
- c) Accept and Place on File Minutes of Rochelle Airport Advisory Board Meeting – February 25, 2013
- d) Approve Bills – 04/12/13-04/18/13= **\$1,753,812.44**, 04/19/13-04/25/13=**\$378,833.34**
- e) Approve Payroll – 04/01/13-04/14/13=**\$196,263.90**
- f) Authorize VFW Floyd J. Tilton Post 3878 Poppy Drive – May 25, 2013
- g) Authorize VFW Floyd J. Tilton Post 3878 Memorial Day Parade – May 27, 2013
- h) Ordinance Amending Municipal Code to Create One Restaurant/Recreation Liquor License for Beacon On the Green - 531 S 7th Street

Moved by Councilman Eckhardt and seconded by Councilman Berg, **"I move Consent Agenda Items (a) through (h) be approved by Omnibus Vote as recommended."** Roll call vote was taken. Ayes: Councilmembers McDermott, Rice, Eckhardt, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

- 2) **Ordinance Renaming Avenue F to Elliott's Way:** Don Elliott began his employment with the City of Rochelle on May 10, 1976 as an operator in the Street Department. He received multiple promotions throughout his career and retired as the Superintendent of Streets, Cemetery and Airport Divisions on March 28, 2013 after nearly 37 years of service. In recognition of Don's dedication and service to the City of Rochelle the proposed ordinance authorizes the renaming of Avenue F to Elliott's Way. Avenue F was constructed in 2012 with Department of Commerce and Economic Opportunity grant funds and connects Jack Dame Drive to 9th Street. Currently, there are no existing businesses or homes on this street which would require address changes. Don was presented with a commemorative Elliott's Way street sign at his retirement open house. Don Elliot was present and thanked the City. Councilman Rice moved and seconded by Councilman McDermott, **"I move Ordinance 13-4308, An Ordinance Renaming Avenue F to Elliott's Way, be adopted."** Roll call vote was taken. Ayes: Councilmembers McDermott, Rice, Eckhardt, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.
- 3) **Resolution Setting a Fee for Residential Waste Collection:** Northern Illinois Disposal Services (NIDS) currently provides a weekly landscape waste collection service, from March 15 through December 15, to 2,946 residential customers in Rochelle at a monthly cost of \$2.38. In addition, the Street Department provides monthly brush collection from March through November and fall leaf vacuuming services to the residents. The City currently transfers \$85,000 annually from the solid waste budget to help offset the Street Department's costs for the brush and leaf services. Due to changes in the United States Environmental Protection Agency requirements, the landfill operator will no longer accept landscape waste at the City's landfill. This change will result in additional expense for both NIDS and the City for hauling the material to an IEPA permitted landscape site. As a result, NIDS has requested a monthly increase per customer of \$1.51 to cover the additional trucking and tipping costs estimated at \$52,500 per year. City staff members estimate that the changes will result in additional costs to the City of \$45,000. Superintendent Kathy Cooper recommends an increase in the waste collection fee of \$3.00 per month, for a total of \$106,156, to cover the increased cost of handling the landscape waste. Of this amount, NIDS will be paid the requested \$1.51 per customer for nine months, or \$40,036.14. The remainder of the revenue will be used to offset the costs incurred by the Street Department. The Public Works Committee met on April 15th to discuss the additional landscape disposal expenses and recommended the topic be brought before the full council for action. If approved the new waste collection fee for Rochelle customers (including garbage, landscape waste collection and curbside recycling) will be \$11.36 per month, effective June 1, 2013, which is less than collection fees in surrounding communities. NIDS also plans to change their collection schedule from a four day per week schedule to a two day per week schedule on or before August 1, 2013. The waste collection contract does not address the number of days that routes must run. Once the routes have been determined, NIDS will mail notices to all customers, issue public service announcements and provide updated information via the City and the NIDS websites. Kathy Cooper was present to answer questions. Councilman Eckhardt moved and seconded by Councilman Berg, **"I move Resolution R13-12, A Resolution Setting a Fee for Residential Waste Collection, be adopted."** Roll call vote was taken. Ayes: Councilmembers McDermott, Rice, Eckhardt, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

- 4) **Engineering Services Agreement – Sludge Dewatering Improvements:** The three centrifuge units used for dewatering sludge at the wastewater treatment facility are nearing the end of their expected life cycle and the City must decide whether to repair, replace or upgrade them. In October of 2012 the City put out a “Request for Qualifications” from engineering firms to evaluate the current dewatering process and recommend rehabilitation or replacement of the centrifuges. As a result, the City chose Trotter and Associates to evaluate the existing process, explore other viable options, and provide a report on the most cost effective way to proceed. Trotter and Associates considered several alternatives including other dewatering processes and changes for reducing the volume of sludge. Based upon life cycle costs and a recommendation from Trotter and Associates, staff believes the best approach is to replace the existing three centrifuges and associated equipment with two slightly larger centrifuge units. The proposed project scope for the first phase will include a building expansion to house the larger units, the purchase of one larger centrifuge and associated equipment, and necessary building upgrades including heating, ventilation and roof replacement at an estimated cost of \$1,200,000. Two of the smaller centrifuges will be maintained until a second larger unit can be phased in over the next five years. Trotter and Associates has identified a scope of services for the initial phase which includes preliminary and final design, bid document preparation, and construction services for a fee of \$153,000. Superintendent Kathy Cooper recommends that the City proceed with the engineering agreement with an anticipated project completion of mid-2014. Kathy Cooper was present to answer questions. Councilman Berg moved and seconded by Councilman Hayes, **“I move Agreement 13-4309, An Agreement with Trotter and Associates, Inc. Engineers and Surveyors for 2013 Sludge Dewatering Improvements, be approved.”** Roll call vote was taken. Ayes: Councilmembers McDermott, Rice, Eckhardt, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.
- 5) **Hillcrest Sanitary Sewer Connection:** In December of 2010 the Mayor and Council approved an Agreement for Wastewater Conveyance and Treatment with the Village of Hillcrest. The agreement requires Hillcrest to construct collection sewers, metering stations and an extension to Rochelle’s existing sanitary sewer system. The agreement also requires Hillcrest to pay Rochelle Municipal Utilities a sewer connection fee of \$700 per household which, based on 425 homes, equates to \$297,500. Since the approval of the agreement, Hillcrest has been working diligently to find funding sources so they can become a sewer community. Hillcrest is in the process of securing \$450,000 through state grants which will allow them to install sewer main to serve three blocks in the older section of the Village. Unfortunately, these grants will not provide sufficient funding to connect the Hillcrest sewer to the Rochelle system. In addition, unsewered community grant funds that Hillcrest had hoped to access are no longer available. Water/Water Reclamation Superintendent Kathy Cooper estimates the cost of the 300-foot extension from the existing manhole north of the Akesson Park lift station to and including the installation of a manhole on the east side of the Kyte River to be approximately \$100,000. Following discussions with Village President Kim Whalen, City staff members recommend that Rochelle fund up to \$100,000 of the construction of the Hillcrest sewer connection so the project can proceed. These funds will be recovered in the future through the per household connection fees. The proposed amendment also includes a provision that Hillcrest must begin Phase 1 work within four years of the amendment and complete it within five years or Hillcrest would be required to reimburse Rochelle for the cost of the connection. Alan Cooper, Kathy Cooper, Hillcrest Board President Whalen and several Trustees from Hillcrest were present to answer questions. Councilman Eckhardt moved and seconded by Councilman McDermott, **“I move Agreement 13-4310, An Amendment to Agreement 10-3987 for Wastewater Conveyance and Treatment between the City of Rochelle and the Village of Hillcrest, be approved.”** Roll call vote was taken. Ayes: Councilmembers McDermott, Rice, Eckhardt, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

- 6) **2013 Sidewalk Project:** Several years ago the condition of existing sidewalks in the City were inspected and rated by Street Department personnel. The sidewalks were then organized into a maintenance program based on their condition. The 2013 Sidewalk Project includes the replacement of approximately 44,000 square feet of sidewalk and installation of several accessibility ramps on Westview Drive, sections of Eleventh, Fourteenth, Fifteenth, and Sixteenth Streets, as well as Carrie Avenue. The 2013-14 Capital Improvements Fund budget includes \$295,000 for the annual sidewalk improvement program. Subsequent to the required public notice, the City Clerk opened six bids for the project on April 12, 2013. City Engineer, Sam Tesreau reviewed the bids and recommends the acceptance of the apparent low bidder, Campos Construction, Inc., with a bid of \$245,143.60. The City of Rochelle will purchase the detectable warning plates for use on the accessibility ramps and the contractor will provide curb replacement around the handicap ramp locations. Engineer Tesreau was present to answer questions. Councilman Berg moved and seconded by Councilman Eckhardt, **"I move the Council accept Bid C13-06 for the 2013 Sidewalk Project from Campos Construction, Inc. in the amount of \$245,143.60 and reject all other bids."** Roll call vote was taken. Ayes: Councilmembers McDermott, Rice, Eckhardt, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.
- 7) **Purchase of Kubota Utility Tractor and Mower:** The 2013-14 Airport Fund Capital Budget includes \$28,000 for the purchase of a tractor and \$6,000 for the purchase of a finish mower. The tractor will replace a 2002 Case tractor which has high usage and has required several major repairs to the transmission. The mower will replace a 1998 residential mower which also has had extremely high usage and is no longer adequate to mow the increased amount of acreage. Subsequent to the required public notice, the City Clerk opened bids from one supplier on May 7th. Airport Manager Mark Delhotal reviewed the bid and confirmed that Johnson Tractor met the minimum specifications with their bid of \$37,850 for the Kubota M7040 Tractor and \$14,500 for the Woods TBW204 17 foot finish mower. The bid received was higher than anticipated due to the discontinuation of the Kubota M7040 model and Johnson Tractor's inclusion of a loader attachment which was not part of the bid specifications. Despite the difference between the budgeted amount and the bid, staff recommends the acceptance of the bid due to the state of the existing equipment and further anticipated repairs. In addition the loader attachment will be useful for loading materials and winter snow removal operations. In order to stay within overall budgeted expenses, the installation of the Jet fuel cabinet included in the Airport Fund Capital Budget will be delayed. Councilman Berg moved and seconded by Councilman Eckhardt, **"I move the Council accept Bid C13-07 for the purchase of a Kubota Utility Tractor and Woods Mower from Johnson Tractor in the amount of \$52,350, minus the trade-in value of a 2002 Case Tractor, Woods Residential Mower, 2002 snow blower and a 3 point finish mower, for a total of \$41,600 and reject all other bids."** Roll call vote was taken. Ayes: Councilmembers McDermott, Rice, Eckhardt, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

DISCUSSION ITEMS: None

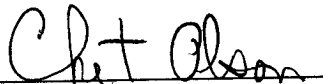
EXECUTIVE SESSION: At 7:52, Councilman Eckhardt moved and seconded by Councilman Berg, **"I move the Council recess into Executive Session to discuss:**

- **The (appointment, Employment, compensation, discipline, performance and/or dismissal) of specific employee(s). Section (c) (1).**
- **Purchase or lease of real property for City's Use. Section (c) (2).**
- **Setting of a price for sale or lease of property owned by the City. Section (c) (6).**
- **Discussion of minutes of meetings lawfully closed under this Act for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated. Section (c) (21).**

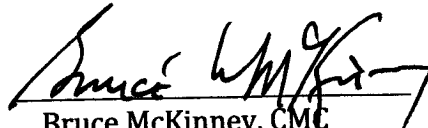
Roll call vote was taken. Ayes: Councilmembers McDermott, Rice, Eckhardt, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

At 8:48 p.m., Councilman McDermott moved and seconded by Councilman Eckhardt, **"I move the Council return to Open Session."** Motion passed by voice vote without dissent.

ADJOURNMENT: At 8:48 p.m., moved by Councilman McDermott and seconded by Councilwoman Hollonbeck, **"I move the Council adjourn."** Motion passed by voice vote without dissent.



Chet Olson, Mayor



Bruce McKinney, CMC
City Clerk, City of Rochelle