ROCHELLE CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
October 28, 2013

The Rochelle City Council met in Regular Session at 7:00 p.m. on Monday, October 28, 2013 in the Council Chambers of City Hall; 420 N. 6th Street; Rochelle, IL 61068.

PLEDGE TO THE FLAG & PRAYER: The Prayer was said by City Clerk McKinney.

ROLL CALL: Present on Roll Call were Councilmembers McDermott, Eckhart, Hayes, and Mayor Olson. Absent: Councilmembers Hollonbeck and Rice. Quorum was present. Also present were City Manager Plyman and City Clerk McKinney.

PROCLAMATIONS, COMMENDATIONS, ETC.:

REPORTS AND COMMUNICATIONS:

- Mayor: Mayor Olson reported on the IML Convention.
- Council Members: None
- Financial Statements September 2013: Included in Council Packets

PUBLIC COMMENTARY: None

BUSINESS ITEMS:

1) **CONSENT AGENDA ITEMS BY OMNIBUS VOTE with Recommendations:**
CONSENT AGENDA ITEMS BY OMNIBUS VOTE with Recommendations:
a) Approve Minutes of City Council Meeting – October 15, 2013
b) Approve Bills – 09/27/13-10/03/13=**$499,476**; 10/04/13-10/10/13=**$319,850**; 10/11/13-10/17/13=**$2,152,388**
c) Approve Payroll – 09/30/13-10/13/13=**$207,764**

Moved by Councilman Eckhardt and seconded by Councilman McDermott, **"I move Consent Agenda Items (a) through (c) be approved by Omnibus Vote as recommended."** Roll call vote was taken. Ayes: Councilmembers McDermott, Eckhardt, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 5-0.

2) **Purchase of 2014 Truck for the Cemetery**: The 2013-14 Cemetery Capital Budget includes $42,500 for the purchase of a one-ton pickup truck equipped with a dump body and snow plow. The new pickup will replace an existing 1992 GMC 3500 truck at the Cemetery. Subsequent to the required public notice, the City Clerk opened bids on October 10th for a 2014 one-ton pickup truck from four dealers. Superintendent Tim Isley reviewed the bids and found that the low bidder, Sawicki Motor Company, did not meet the specifications in the following three areas: cab to axle distance, front suspension and rear axle rating. The remaining bidders met all of the specifications. Therefore, Isley recommends the acceptance of the second lowest bid from Prescott Brothers Ford of $27,593.76. Tim Isley was present to answer questions. Councilman Berg moved and seconded by Councilman McDermott, **"I move Council accept Bid C13-14 for a 2014 Ford one-ton pickup truck from Prescott Brothers Ford in the amount of $27,593.70 and reject all other bids."** Roll call vote was taken. Ayes: Councilmembers McDermott, Eckhardt, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 5-0.

3) **Selection of Provider for Medical and Fire Services Billing**: The Budget Committee has been meeting with individual department managers over the past few months to discuss upcoming capital expenses and opportunities to reduce expenses and/or increase revenues. During the August 9th meeting the Fire Department presented opportunities for additional revenue by billing non-residents for fire, extrication and Haz-Mat services. The ambulance billing services have been provided by C.W. Services since 1995 and are currently billed at 8% of collected fees plus postage. As a result of the discussion, staff sent out a Request for Qualifications (RFQ) for Medical and Fire Billing Services to three providers, including our current provider. The goal is to increase revenues by expanding fire service billings, increase collections and provide the best possible customer service. All three billing firms submitted an RFQ and were subsequently interviewed by staff on October 16th. Each provider shared information on their firm, including the number of clients and staff members, the types of services they provide and suggestions for the City's current fee structure. As a result, Fire Chief Johnson, Fire Lieutenant Sawlsville and Finance Manager Frye recommend contracting with Northern Illinois Ambulance Billing effective January 1, 2014 at a rate of 9% of collected fees for ambulance and fire service billing. A 60-day notice is required to terminate the agreement with our current provider. The City will continue to pay C.W Services for all calls billed prior to but collected after January 1, 2014. Chris Frye, Dave Sawlsville and Brian Fisher of Northern Illinois Ambulance Billing, Inc. were present to answer questions. Councilman Eckhardt moved and seconded by Councilman Berg, **"I move Agreement 13-4330, An Agreement for medical and fire service billing with Northern Illinois Ambulance Billing effective January 1, 2014, be approved."** Roll call vote was taken. Ayes: Councilmembers McDermott, Eckhardt, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 5-0.

DISCUSSION ITEMS: None

EXECUTIVE SESSION: None

ADJOURNMENT: At 7:17 p.m., moved by Councilman Berg and seconded by Councilman Eckhardt, **"I move the Council adjourn."** Motion passed by voice vote without dissent.

Chet Olson, Mayor

Bruce McKinney, CMC
City Clerk, City of Rochelle