

TERMS AND CONDITIONS

The GROUP and all of its participating volunteers, employees, agents, representatives, and members (collectively, “the Group”) shall comply with and adhere to the following terms and conditions when participating in the Rochelle Adopt-a-Road Program:

1. Duration. The Group agrees to adopt a section of City road for a minimum period of two (2) years, to be renewable upon review of the Director every two (2) years.
2. Volunteers. The Group shall provide one (1) adult supervisor over the age of twenty-one (21) for every five (5) youths under the age of eighteen (18) present on the adopted section of City road. The Group shall not permit any person under the age of twelve (12) to participate in litter collection on the adopted section of City road.
3. Safety Training Required. The Group shall require all participating members to attend at least one (1) safety meeting conducted by the Group before said members may participate in any litter collection along the adopted section of City road. The Group’s coordinator shall conduct the Group safety meeting prior to litter collection, using all of the safety materials and information provided to the Group’s coordinator by the City, and shall sign a receipt for having received a copy of the safety training presentation and a statement that the Group’s participating members will view the safety presentation prior to beginning litter collection activities. The Group shall educate its participating members as to how to respond to emergencies, how to contact emergency help, and to know the nearest location of all emergency facilities. The Group shall educate its participating members to (1) avoid and keep a safe distance from the roadway pavement, guardrails, culverts, inlets, drainage pipes, concrete walls, bridges, traffic signals, and any other areas of potential hazard within the right-of-way or on the Site, (2) never cross over or pick-up litter on the roadway pavement, (3) have proper attire for litter collection, including safety apparel obtained from the City’s Street Department, brightly colored clothing, long sleeves, long pants, leather shoes or boots, gloves, and proper outerwear for weather conditions, (4) avoid contact with poisonous plants, stinging insects, and animals, (5) refrain from horseplay, demonstrations, or any other activity not related to litter collection activities, (6) avoid and maintain a safe distance from any area of the Site that is under construction or where construction activities are underway, (7) not go onto private property which adjoins the right-of-way of the Site, (8) avoid potentially hazardous items, and in the event such items are present, to contact the Director as soon as possible, (9) handle broken glass, sharp objects, and other similar items with extreme care, and (10) avoid kneeling, falling, or stepping on sharp objects..

4. Litter Collection Times.

a. Required Collection Times. The Group shall collect litter along its adopted section of City road a minimum of two (2) times per year. The Group shall use its best efforts to schedule litter collection of its adopted section of City road at least once during the months of April and May, and at least once during the months of September and October. All litter collection shall be performed between the hours of 8:00 a.m. and 4:00 p.m.

b. Prohibited Collection Times.

i. The Group shall not conduct litter collection on busy holidays or during heavy holiday travel weekends, including without limitation Memorial Day weekend (Friday through Monday), Fourth of July, Fourth of July Weekend (Friday through Monday), Labor Day Weekend (Friday through Monday), Thanksgiving Day Weekend (Wednesday through Monday), Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day.

ii. The Group shall not conduct litter collection during days and times when local events, such as festivals, carnivals, municipal celebrations, fairs, or shows, are scheduled.

iii. The Group shall not conduct litter collection during inclement weather conditions or during high-traffic times along the adopted section of City road.

5. Notice of Litter Collection. The Group shall, at least three (3) days prior to work, provide the Director with written notice of the Group's intention of conducting litter collection.

6. Safety Apparel. The Group shall be require all participating members to wear all safety apparel, including without limitation safety vests, as provided by the City during litter collection activities and at any time a participating member is on or within the right-of-way of the adopted section of City road.

7. Alcohol and Drugs Prohibition. The Group shall prohibit participating members from possessing, consuming, or being under the influence of alcohol or other drugs during litter collection along the adopted section of City road.

8. Emergency Preparedness. The Group shall maintain a first aid kit and shall provide an adequate supply of drinking water while participating members are engaged in litter collection along the adopted section of City road. The Group shall be aware of any physical maladies or impairments of its participating members, and shall not allow a participating member to participate in litter collection activities if his or her health would be endangered.

9. Litter Collection Materials. The Group shall pick-up trash bags, receptacles, and safety apparel at least three (3) business days in advance of the date of litter collection. Safety apparel must be returned to the City's Street Department within fifteen (15) days of the date of litter collection.
10. Clean-Up Crew Working Signs. Upon arrival at the adopted section of City road, the Group shall immediately unfold and display the "Clean-Up Crew Working" safety signs that will be provided by the City and located at the beginning of each adopted section of City road. The "Clean-Up Crew Working" safety signs shall remain unfolded and on display for the entire time the Group's participating members are on the adopted section of City road. Upon completion of litter collection and immediately prior to leaving the Site, the Group shall refold the "Clean-Up Crew Working" signs and place them near the filled trash bags.
11. Litter Collection. The Group shall collect litter on one (1) side of the Site at a time. Litter collection activities shall be conducted in such a manner that participating members are facing oncoming traffic.
12. Filled Trash Bags and Receptacles. The Group shall place filled or partially filled trash bags and receptacles at such locations as specified by the Director. Trash bags and receptacles shall not be placed on the roadway pavement or within ten (10) feet of the roadway pavement. Trash bags and receptacles shall not be placed within ten (10) feet of any guardrail, culvert, inlet, drainage pipe opening, concrete wall, bridge, or traffic signal. Placement shall not obstruct or hinder the flow of surface drainage water, obstruct sight lines of intersecting streets, highways or access drives, or obscure any roadway signs or traffic signals. The Group shall not remove, or cause to be removed, any filled or partially filled trash bags or receptacles from the right-of-way of the adopted section of City road. Recycling is encouraged, as such, recyclable materials may be removed provided the Group properly disposes of said materials.
13. Vehicles. The Group shall use its best efforts to minimize the number of vehicles transporting participating members to the Site. Vehicles shall be parked on the same side of the roadway that the participating members are on. Vehicles shall not be parked on or within any roadway pavement, on or within medians, along curves, on bridge decks, or near or under overpasses, and shall be parked in such a manner as to not interfere with vehicles traveling on the pavement, cause a safety hazard, block side streets, access drives or intersecting highways, or inhibit or diminish sight visibility at corners and of highway signs.
14. Obey All Laws. The Group shall obey and abide by all laws, regulations, and directions relating to safety and any other terms required by the Director of the Rochelle Adopt-a-Road Program.

The CITY, for its part, shall comply with and adhere to the following terms and conditions when participating in the Rochelle Adopt-a-Road Program:

1. Signage. The City shall provide the appropriate signs at the beginning of each Site for each direction of travel. Said signs shall include the Group's name and shall otherwise comply with the provisions of the City Adopt-a-Road Program, and the requirements set forth in the most recent edition of the Illinois Manual on Uniform Traffic Control Devices for Streets and Highways.
2. Safety Training Program. The City shall provide the Group with an approved safety training presentation for the Group to use in its safety training program prior to litter collection activities. The City shall also provide a safety training program and program materials to the Group in accordance with these Terms and Conditions.
3. Materials Provided. The City shall provide the Group with a supply of trash bags and safety vests prior to the date of any litter collection activities. The Group shall return the safety vests in accordance with these Terms and Conditions.
4. Litter Removal. The City shall, upon notice from the Group, remove filled trash bags from the Site as soon as practical.