

**ROCHELLE CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
September 8, 2014**

The Rochelle City Council met in Regular Session at 7:00 p.m. on Monday, September 8, 2014 in the Council Chambers of City Hall; 420 N. 6th Street; Rochelle, IL 61068.

PLEDGE TO THE FLAG & PRAYER: The Prayer was said by Deputy Clerk Judy Schermerhorn.

ROLL CALL: Present on Roll Call were Councilmembers Hayes, Eckhart, Berg, McDermott, Rice and Mayor Olson. Absent: Councilwoman Hollonbeck. Quorum of six present. Also present were City Manager Assistant, Sue Messer and Deputy Clerk Schermerhorn.

PROCLAMATIONS, COMMENDATIONS, ETC.:

- **Constitution Week – September 17-23, 2014:** Read by Deputy Clerk. Mayor Olson presented the proclamation to Sarah Flanagan of the Flagg-Rochelle Public Library.

REPORTS AND COMMUNICATIONS:

- Mayor: Appointments to fill vacancies on Boards/Commissions
 - Appointment of Noah Carmichael to the Airport Advisory Board with term to end July 1, 2017.
 - Appointment of Steven D. Katzman to the Airport Advisory Board with term to end July 1, 2017.
 - Appointment of Jim May to the Stormwater Board with term to end July 1, 2015.
 - Appointment of Ms. Terry Danner as Member-At-Large on the Stormwater Board; term to end July 1, 2017.

Moved by Councilman Berg and seconded by Councilman Rice, "**I move Council approve the appointments for the four new Advisory Board/Commission members for terms starting 9/8/14 as recommended.**" Motion passed by voice vote without dissent.

- Council Members: None

PUBLIC COMMENTARY: None

BUSINESS ITEMS:

1) CONSENT AGENDA ITEMS BY OMNIBUS VOTE with Recommendations:

- a) Approve Minutes of City Council Meeting – August 25, 2014
- b) Accept and Place on File Minutes of Planning and Zoning Commission – August 4, 2014
- c) Approve Bills – 081514-082114, 082214-082814
- d) Approve Wine on Lincoln Committee Request – October 4, 2014

Moved by Moved by Councilman Rice and seconded by Councilman Eckhardt, "**I move Consent Agenda Items (a) through (d) be approved by Omnibus Vote as recommended.**" A roll call vote was taken. Ayes: Councilmembers Eckhardt, Berg, Hayes, Rice, McDermott, and Mayor Olson. Nays: None. Motion passed 6-0.

- 2) **Addition of Territory to the Lee County Enterprise Zone #9 – Project Red:** In 1986 the City of Dixon and County of Lee entered into an Intergovernmental Agreement to provide for the administration of an enterprise zone encompassing contiguous portions of the City of Dixon and County of Lee. The agreement was subsequently amended to include the City of Amboy, Village of Ashton, Village of Franklin Grove, Village of Paw Paw, City of Rochelle and Ogle County. On August 25th Enterprise Zone Administrator John Thompson conducted a Public Hearing in Rochelle to provide information on plans to expand the Lee County Enterprise Zone by approximately 45 acres. This territory expansion includes a portion of the Centerpoint Intermodal Center (Rochelle Phase One), north of Route 38 West, which is

anticipated to house the new Project Red facility. There were no questions or discussion. Moved by Councilman Eckhardt and seconded by Councilman Rice, **"I move Council Approve Ordinance #14-4388 Amending Ordinance #01-3051 (Enterprise Zone) to include the property described in Exhibit 1, containing 45.0 acres, more or less."** A roll call vote was taken. Ayes: Councilmembers Eckhardt, Berg, Hayes, Rice, McDermott, and Mayor Olson. Nays: None. Motion passed 6-0. Moved by Councilman Eckhardt and seconded by Councilman Berg, **"I move Council Approve Intergovernmental Agreement #14-4389 for Amendment #17 to the Enterprise Zone."** A roll call vote was taken. Ayes: Councilmembers Eckhardt, Berg, Hayes, Rice, McDermott, and Mayor Olson. Nays: None. Motion passed 6-0.

- 3) **Treatment Plant Blower Replacement Project:** According to the United States Environmental Protection Agency, approximately one-third of a municipality's electrical budget is for the treatment plant, with the aeration system blowers accounting for one-third to one-half of that power. The Rochelle Treatment Plant has had an average electric bill of \$18,589 per month over the past twelve months. A new technology, the turbo blower, was introduced to the industry about seven years ago. Since that time, staff members have been investigating the possibility of installing one to help reduce the plant's electric bill and sources of funding for the improvements. Last November the Illinois Clean Energy Community Foundation awarded the City \$54,000 to help pay for the purchase and installation of a new turbo blower. Subsequent to the required public notice, the Deputy City Clerk opened four bids for the project on August 22nd. Staff and our consultant, Mark Sikora, from Trotter and Associates, Inc. have reviewed the bids and recommend the acceptance of the lowest responsible base bid from Dahme Mechanical Industries, Inc. of \$248,888, minus a reduction of \$37,000 to utilize Aerzen equipment, for a total amount of \$211,888. The RMU Water Reclamation Capital Outlay Budget for Fiscal Year 14/15 includes \$125,000 for the Treatment Plan Blower Replacement project. Based on an annual savings of \$26,295, our consultant expects a payback of six years with the use of a more energy efficient blower. Matt Hanson from Willett-Hofmann was present to answer any questions. Council questioned the estimate and the amount of bid being \$100,000 off. They also requested the tech information on the blower (size, specifications, etc.). As a result, it was HELD OVER until the next meeting on September 22nd at which time Mr. Hanson will have more information.
- 4) **Engineering Firm Selection – Environmental Protection Agency Brownfields Grant:** Earlier this year, the City applied for a grant through the US Environmental Protection Agency (EPA) Brownfields Program. This program empowers states, communities, and other stakeholders to work together to prevent, assess, safely clean up, and sustainably re-use real property which may be complicated by the presence of a hazardous substance, pollutant, or contaminant. In June the EPA awarded the City of Rochelle two Brownfields Community Wide Assessment Grants of \$200,000 each for petroleum and hazardous substance. These grant funds will be used to perform environmental site assessments on properties throughout the City of Rochelle. Grant funds also will be used to maintain an inventory of brownfield sites, prioritize sites based on redevelopment potential, prepare hazardous substances and petroleum cleanup plans, and conduct community outreach activities. The City of Rochelle's Community Development Department invited interested parties to submit Statements of Qualification (SOQ) to provide environmental and engineering consulting services to the City in support of its Brownfields program. The City encouraged firms with documented experience in providing Brownfields-related consulting services associated with projects funded by the US EPA Brownfields Grants. On September 3rd a committee comprised of the City Manager, the Community Development Director and a City Council Member reviewed SOQs from four firms. As a result, the committee is recommending Fehr Graham as the consulting firm to assist with the US EPA Brownfields City-Wide Assessment Grant. The project period for the grant is from October 1, 2014 through

September 30, 2017. Michelle Pease, Community Development Director, was present to answer questions. It was requested that the map of past identified sites be forwarded to the Council. There will be a committee of community leaders who will look at identified sites, both old and newly identified, as a whole and prioritize them. Moved by Councilman Berg and seconded by Councilman Rice, **"I move Council approve the selection of Fehr Graham as the consulting firm to assist with the US Environmental Protection Agency Brownfield City-Wide Assessment Grant, subject to the City reaching an acceptable contract with consulting firm."** A roll call vote was taken. Ayes: Councilmembers Eckhardt, Berg, Hayes, Rice, McDermott, and Mayor Olson. Nays: None. Motion passed 6-0.

DISCUSSION ITEMS:

- **Service Order System:** The City of Rochelle has initiated a new work order system to improve interactions, optimize daily work flow procedures and increase productivity. The new work order system streamlines the work flow process so that information is collected, work can be completed efficiently, and no issues are overlooked. Rochelle Municipal Utilities Customer Service Supervisor Barbara Bell was present to provide information about the system and responded to questions from the Mayor and Council.
 - A work-order system.
 - Name of system is Facility Dude
 - Does away with paper copies.
 - Reports available. (Reports are sent to Mayor and City Manager at this time. It was requested to send to Council as well. Also, Council was told they can add work orders as residents come to them with requests and then check to see that it was carried through and if not, the reason for a holdup.
 - Text messaging sent out in emergencies to those it pertains to.
 - There is an option to put on the City website, which will be done at a later date.

- **Integrated Voice Response System:** Rochelle Municipal Utilities (RMU) is always looking for better ways to serve our customers. An integrated voice response system (IVR) allows customers quick access to information. It can handle a large capacity of calls during an outage, provide customers with more automated solutions and route messages to specified recipients. RMU Customer Service Supervisor Barbara Bell was in attendance to provide an overview of this system and responded to questions from the Mayor and Council.
 - Automated Telephone system, Genesys.
 - Mainly used for off hours.
 - Calls will not be dropped (such as when no electricity perhaps 200 calls come in all at once).
 - The system is able to let caller know available information on situation.
 - Caller is able to choose English or Spanish.
 - The system picks up address of caller.
 - Will begin training staff on.

EXECUTIVE SESSION: At 7:38 p.m. moved by Councilman Berg and seconded by Councilman Eckhardt, **"I move the Council recess into executive session to discuss:**

- **Pending Litigation**

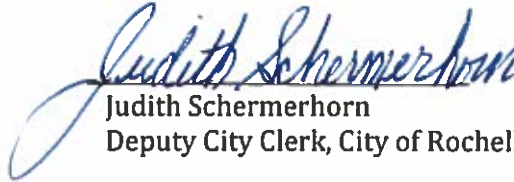
Motion passed by voice vote without dissent.

At 8:15 p.m. Councilman Berg moved and seconded by Councilman McDermott, "I move the Council return to Open Session." Motion passed by voice vote without dissent.

ADJOURNMENT: At 8:15 p.m., moved by Councilman Eckhardt and seconded by Councilman Berg "I move the Council adjourn." Motion passed by voice vote without dissent.



Chet Olson, Mayor
City of Rochelle



Judith Schermerhorn
Deputy City Clerk, City of Rochelle