

**ROCHELLE CITY COUNCIL  
REGULAR COUNCIL MEETING MINUTES  
November 24, 2014**

The Rochelle City Council met in Regular Session at 7:00 p.m. on Monday, November 24, 2014 in the Council Chambers of City Hall; 420 N. 6<sup>th</sup> Street; Rochelle, IL 61068.

**PLEDGE TO THE FLAG & PRAYER:** The Prayer was said by City Clerk Bruce McKinney.

**ROLL CALL:** Present on Roll Call were Councilmembers Eckhart, Rice, McDermott, Berg, and Mayor Olson. Absent: Councilmembers Hayes and Hollenbeck. Also present were City Manager David Plyman and City Clerk Bruce McKinney.

**PROCLAMATIONS, COMMENDATIONS, ETC.:**

- **National Drunk and Drugged Driving Prevention Month-December 2014**

**REPORTS AND COMMUNICATIONS:**

- Mayor: Thanked the different departments for their work during the latest snow storm.
- Council Members:
- Financials – October 2014: In Council Packets

**PUBLIC COMMENTARY:** None.

**BUSINESS ITEMS:**

**1) CONSENT AGENDA ITEMS BY OMNIBUS VOTE with Recommendations:**

- a) Approve Minutes of City Council Meeting – November 10, 2014
- b) Approve Bills – 103114-110614=**\$483,053**; 110714-111314=**\$1,293,932**
- c) Approve Payroll – 102714-110914=**\$218,820**
- d) Accept and Place on File Municipal Compliance Report – Police Pension Fund
- e) Accept and Place on File Municipal Compliance Report – Fire Pension Fund

Moved by Councilman Eckhart and seconded by Councilman Rice, **“I move Consent Agenda Items (a) through (e) be approved by Omnibus Vote as recommended.”** A roll call vote was taken.

Ayes: Councilmembers Eckhardt, Rice, McDermott, Berg and Mayor Olson. Nays: None. Motion passed 5-0.

- 2) First Addendum to Mutual Aid Box Alarm System (MABAS) Master Agreement:** The Mutual Aid Box Alarm System (MABAS) has been in existence since the late 1960s. The plan provides a system of "one-stop shopping" for Illinois Emergency Management Agency officials to activate and mobilize local municipal fire, Emergency Medical Service (EMS) and special operations assets through MABAS. The City of Rochelle has been a member of MABAS since 2001. The MABAS board has recently made some changes to gain compliance with FEMA's recover policy contained in "Mutual Aid Agreements for Public Assistance and Fire Management Assistance". The intent of the contract addendum is to establish a guideline for recouping and making whole communities who provide MABAS mutual aid at events which might be prolonged in nature (8 hours or more), and provide mechanisms to donate the cost of services provided. The addendum includes the following provisions:

- Equipment, personnel and services provided for the first eight consecutive hours shall be at no charge.
- Day to day mutual aid should remain free of charge.

- The amount of charges assessed may not exceed the amount necessary to make the aiding unit whole.
- The providing agency must assess no more than "usual and customary" charges for personnel costs.
- The fee structure for apparatus and equipment shall be based on FEMA or OSFM rate schedules.
- The providing agency must invoice the requesting agency within thirty days after the completion of the emergency or the aid will be considered to be a donation of service.

Moved by Councilman McDermott and seconded by Councilman Berg, "**I move Ordinance 14-4405. An Ordinance Authorizing an Addendum to Mutual Aid Box Alarm System Agreement, be approved.**" A roll call vote was taken. Ayes: Councilmembers Eckhardt, Rice, McDermott, Berg and Mayor Olson. Nays: None. Motion passed 5-0.

**3) Agreement with Sargent and Lundy – Caron Road Substation Expansion Project:** The Caron Road substation was originally constructed in 1970 and expanded in 1985. In 2005, the substation was once again expanded to double the size in order to meet the needs of the ethanol plant. Most of the industrial growth over the past several years has occurred in the southeast quadrant of the City. As a result, the Caron Road substation is now down to one available feeder/circuit. Future development anticipated in the south and west corridors will require more capacity than what is available through this single feeder. Sargent & Lundy submitted a proposal to provide engineering and detail design services for the expansion of the Caron Road substation. The scope of work includes:

- Design the expansion of the 138-13.8kV facilities.
- Complete the design drawings and finalize the material specifications for the transformer and metal switchgear.
- Develop specifications for procurement of equipment/materials and assist RMU with the bid process.
- Develop specifications for procurement of construction labor and assist RMU with the bid process.
- Provide coordination of design with ComEd.
- Provide relay settings for the new protective relaying schemes.

Superintendent of Electric Operations Joe Orlikowski recommended proceeding with the Phase 2 scope of work as outlined at a cost of \$240,000. The 2014-2015 Electric Operations Capital Budget includes \$1,000,000 for the Caron Road Substation Expansion.

Moved by Councilman Berg and seconded by Councilman Eckhart, "**I move Agreement 14-4406, Phase 2 Engineering Services for the Caron Road Substation Expansion, be approved.**" A roll call vote was taken. Ayes: Councilmembers Eckhardt, Rice, McDermott, Berg and Mayor Olson. Nays: None. Motion passed 5-0

## **DISCUSSION ITEMS:**

- 1) Tax Levy 2014-15:** Annually the Mayor and City Council are required to adopt a Tax Levy Ordinance and file it with the County Clerk on or before the last Tuesday in December. The Ordinance Levying Taxes for the City of Rochelle 2014-15 will be included as a business item on the December 8th City Council Meeting. Finance Manager Chris Frye provided information on the various components and discussed options related to the levy. In addition, Rochelle Police and Fire Pension Fund representatives presented their respective recommendations

References were:

- Rochelle Police Pension Fund Recommendation – Rochelle Police Pension Board
- Rochelle Police Pension Fund Recommendation – Lauterbach & Amen, LLP
- Rochelle Fire Pension Fund Recommendation – Rochelle Fire Pension Board
- Rochelle Fire Pension Fund Recommendation - Lauterbach & Amen, LLP

**EXECUTIVE SESSION:** None.

**ADJOURNMENT:** At 7:54 p.m., moved by Councilman Rice and seconded by Councilman McDermott, "**move the Council adjourn.**" Motion passed by voice vote without dissent.



Chet Olson, Mayor  
City of Rochelle



Bruce McKinney, CMC  
City Clerk, City of Rochelle