



Engineering Department

MEMO

To: Dave Plyman, City Manager
CC: Chris Frye, Finance Director
From: Sam Tesreau, City Engineer
Date: March 3, 2016
Re: Engineering Department vehicle bid 2016

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- 1) A new vehicle was identified for FY 15/16 in the Engineering Department. The vehicle considered was a full size 4X4 crew cab pickup truck with ample storage for field equipment & personnel.
 - 2) The above referenced vehicle and alternate equipment was advertised in the Rochelle Newsleader. Bids were publicly opened and read aloud on February 26, 2016 at 10 am for the above referenced project. Two separate bids were received as follows including alternate options/equipment for a full size 4x4 crew cab pickup truck.
 - Prescott Brothers Ford submitted a bid (#1) proposal in the amount of \$32,395.00
 - Sawicki Motors submitted a bid (#1) proposal in the amount of \$34,564.00

It should be noted that municipalities are able to contract for purchase certain vehicles and equipment that have been publicly/separately bid through the Illinois Department of Central Management Services. This vehicle is available per the minimum specifications and/or alternate options for \$31,357.00 through the State's vendor. However, the delivery time will be longer than expected.

The vehicle is being funded through FY 15/16 capital outlay #01-48-830 & 840 from the Engineering Department budget.

- 3) Please consider acceptance of the local low bid and award the contract to Prescott Brothers Ford as described in the bid documents for Bid #1, with all other options, subject to an acceptable contract with said bidder.