

**ROCHELLE CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
APRIL 25, 2016**

The Rochelle City Council met in Regular Session at 7:00 p.m. on Monday, April 25, 2016 in the Council Chambers of City Hall; 420 N. 6th Street; Rochelle, IL 61068.

PLEDGE TO THE FLAG & PRAYER: The Prayer was said by Clerk McKinney.

ROLL CALL: Present on Roll Call were Councilmembers Burke, Eckhart, Hayes, Hollonbeck, D. McDermott, T. McDermott, and Mayor Olson. Absent: none. A quorum of seven was present. Also present were City Manager Plyman and City Clerk McKinney.

PROCLAMATIONS, COMMENDATIONS, ETC:

Motorcycle Awareness Month – May 2016

REPORTS AND COMMUNICATIONS:

Mayor: Nothing.

Council Members: Councilwoman Hollonbeck will not be at next council meeting.

Employee Introduction – Cassidy Manning
Christopher Cody Meiers
Frank Place
Rosie Garcia

PUBLIC COMMENTARY: none.

BUSINESS ITEMS:

1) CONSENT AGENDA ITEMS BY OMNIBUS VOTE with Recommendations:

- a) Approve Minutes of City Council Meeting – April 11, 2016
- b) Approve Bills – 040116-040716, 040816-041416
- c) Approve Payroll –032816-041016
- d) Authorize Payment of \$20,240 to Gridforce Energy Management, LLC for Transmission Control Center Services Including Remote Breaker Control
- e) Authorize VFW Memorial Day Parade – May 30, 2016
- f) Approve Lincoln Highway Heritage Festival Request – August 19-21, 2016
- g) Approve Resolution Authorizing Lincoln Highway Heritage Festival Parade – August 21, 2016

Moved by Councilor Eckhardt and seconded by Councilor D. McDermott, **“I move Consent Agenda Items (a) through (g) be approved by Omnibus Vote as recommended.”** Roll call vote was taken. Ayes: Burke, Eckhart, Hayes, Hollenbeck, D. McDermott, T. McDermott and Mayor Olson. Nays: None. Motion passed 7-0.

- 2) **Budget Fiscal Year 2016-17 (Public Hearing and Adoption).** The City Council met as a Committee of the Whole on March 7th and 21st to discuss the upcoming 2016-17 budget. During the meetings, management staff provided information on 2015-16 projections and capital purchases or projects for 2016-17. At the April 11th City Council meeting the City Manager presented a list of suggested modifications to balance the budget. The City Clerk published a Public Hearing notice, as required by State law, to consider adoption of the budget at the April 25th City Council Meeting. Final action on the Budget is required on or before April 30, 2016. The final Proposed 2016-17 General Fund revenues are budgeted at \$10,199,298. This represents an increase of approximately 5% compared to the approved 2015-2016 budget. Budgeted expenses total \$10,090,298 which is approximately 4% higher than the 2015-16 budget and results in a budget surplus of \$109,000. The combination of the General Fund with Special Revenue Funds, Enterprise Funds, Internal Service Funds, Trust and Agency Funds and Capital Project Funds results in budgeted revenues totaling \$74,720,347 and budgeted expenses totaling \$76,353,934. Illinois statutes require that the City conduct a public hearing on the proposed budget to allow citizens the opportunity to provide comments. After the Council returns to regular session, members of the Council can propose modifications to the proposed budget, each of which will be voted on by the Council. The proposed budget as amended will then be subject to a final Council vote for approval. Moved by Councilor Hayes and seconded by Councilor Hollenbeck, **"I move the Council recess into a public hearing for fiscal year 2016-17 budget."** Roll call vote was taken. Ayes: Burke, Eckhart, Hayes, Hollenbeck, D. McDermott, T. McDermott and Mayor Olson. Nays: None. Motion passed 7-0. City Manager Plyman reviewed the budget with the Council. Moved by Councilor Eckhardt and seconded by Councilor Hollenbeck, **"I move the Council return to open session."** Motion passed by voice vote without dissent. Moved by Councilor Hollenbeck and seconded by Councilor Hayes, **"I move budget 16-4551, budget fiscal year 2016-17, be approved."** Roll call vote was taken. Ayes: Burke, Hayes, Hollenbeck, D. McDermott, T. McDermott and Mayor Olson. Nays: Eckhardt. Motion passed 6-1.
- 3) **Resolution Establishing Minimum/Maximum Wage Rates for Fiscal Year 2016-17.** The Municipal Code of the City of Rochelle requires that the City Council annually approve a resolution establishing minimum/maximum wage rates for all position classifications within the City. The proposed wage rate resolution is based upon a review completed by the Human Resources Coordinator. The resolution applies to all employees and is based on job categories as defined by the Equal Employment Opportunity Commission. The rates included in this resolution are consistent with those that were incorporated into the proposed City Budget for Fiscal 2016-17. Moved by Councilor Hayes and seconded by Councilor D. McDermott, **"I move resolution R16-06, a resolution establishing minimum/maximum wage rates for fiscal year 2016-17, be approved."** Roll call vote was taken. Ayes: Burke, Eckhart, Hayes, Hollenbeck, D. McDermott, T. McDermott and Mayor Olson. Nays: None. Motion passed 7-0.

4) **First Amendment to Intergovernmental Agreement between the City of Rochelle and Flagg Rochelle Community Park District – Rochelle Golf Course Property.** On March 20, 2013 the Mayor and Council approved an Intergovernmental Agreement with the Flagg-Rochelle Community Park District relating to the acquisition and leasing of 74.285 acres improved with a golf course and restaurant. The City and Park District subsequently entered into lease agreements for the operation of the golf course and restaurant. All of the leases and subleases have since expired or been terminated and no leases are currently in effect. The City and Park District have agreed to operate the golf course for the 2016 golf season, excluding the restaurant. The terms of the joint operation included in the proposed First Amendment to the Intergovernmental Agreement are as follows:

- The City, with the consent of the Park District, will hire a golf course manager and other golf course employees as necessary, all of whom will be City employees.
- The golf course manager will supervise golf course employees and will report to the Park District Executive Director.
- All revenues and expenses of the golf course will be processed through the City's financial department, with each party ultimately being responsible for 50% of any net gain or loss annually.
- The City will acquire and maintain fire and extended coverage insurance on the property, naming the Park District as an additional loss payable. The Park District will reimburse the City for one-half of the premium cost.
- The Park District will acquire and maintain auto and general liability insurance in the minimum amounts of \$1,000,000 per person and \$1,000,000 per occurrence, naming the City as an additional insured. The City will reimburse the Park District for one-half of the premium cost.
- The City will acquire and maintain Illinois Dram Shop insurance, naming the Park District as an additional insured. The Park District will reimburse the City for one-half of the premium cost.
- The City will acquire and maintain workers compensation insurance in the statutorily-required amount. The Park District will reimburse the City for one-half of the premium cost.
- The parties will defer listing the property for sale or selling the property until the parties no longer jointly operate the golf course.

Moved by Councilor Eckhart and seconded by Councilor D. McDermott, "I move Agreement 16-4552, a First Amendment to intergovernmental agreement between the city of Rochelle and Flagg Rochelle community Park District for Rochelle golf course property, be approved." Roll call vote was taken. Ayes: Burke, Eckhart, Hayes, Hollenbeck, D. McDermott, T. McDermott and Mayor Olson. Nays: None. Motion passed 7-0.

5) **Skid Load 6 MW Generator Project Phase II – Yearly Maintenance Agreement.** Since 2016 Altorfer has provided yearly maintenance services for the CAT Gen Sets at Caron Rd. A 10 year agreement was put in place for the initial units. As part of the Skid Load 6 MW Generator Project Phase II, the maintenance agreement needs to be updated to include the three additional units. The agreement has been reduced by 11 % per unit by eliminating the Load Bank Testing, which is not required, so the initial agreement cost has been reduced resulting in a total yearly savings of \$ 4,860. The yearly charge for these services will be \$41,172. Dan Weston was present to answer questions. Moved by Councilor Hollenbeck and seconded by Councilor T. McDermott, “I move agreement 16-4553, an updated agreement with Alterfer for yearly maintenance services for the skid load Gen Sets at the Caron Road generation plant for a total annual cost of \$41,172, be approved without competitive bidding.” Roll call vote was taken. Ayes: Burke, Eckhart, Hayes, Hollenbeck, D. McDermott, T. McDermott and Mayor Olson. Nays: None. Motion passed 7-0.

6) **Transmission Control Center Additional Services.** Since August of 2015, Gridforce Energy Management, LLC has provided the required 24/7 transmission system supervision as RMU’s agent towards PJM. This is a requirement of RMU to operate as a fully integrated PJM transmission owner and a requirement for the related Transmission Tariff Revenue Rate of \$ 1,244,000 per year. This spring the generation control center at 9th Street will move to day time only operation. PJM requires transmission owners to shed load in the region at critical events (very low frequency though response time is short – 5 minutes). This function during off hours will now need to be handled by Gridforce. The monthly charge for these services and the base services is \$ 25,000. Dan Weston was present to answer questions. Moved by Councilor Hollenbeck and seconded by Councilor D. McDermott, “I move agreement 16-4554, an agreement for the transmission system operator service agreement optional services with Gridforce energy management, LLC at a monthly cost of \$25,000 for transmission system breaker release and base services, be approved without competitive bidding.” Roll call vote was taken. Ayes: Burke, Eckhart, Hayes, Hollenbeck, D. McDermott, T. McDermott and Mayor Olson. Nays: None. Motion passed 7-0.

DISCUSSION ITEMS: none.

EXECUTIVE SESSION: At 8:20 p.m., Counselor Hollenbeck and seconded by counselor Burke, I move Council recess into executive session to discuss 1) the (appointment, employment, compensation, discipline, performance and/or dismissal) of specific employee(s). Section(c) (1). And, setting of a price for sale or lease of property owned by the city. Section(c) (5). Roll call vote was taken. Ayes: Burke, Eckhart, Hayes, Hollenbeck, D. McDermott, T. McDermott and Mayor Olson. Nays: None. Motion passed 7-0.

At 9:29 PM, counselor Hollenbeck moved and seconded by counselor T. McDermott, I move the Council return to open session. Motion passed by voice vote without dissent.

ADJOURNMENT: At 9:29 PM, moved by Counselor Eckhart’s and seconded by Counselor D. McDermott, “I move the Council adjourn.” Motion passed by voice vote without dissent.

Chet Olson, Mayor

Bruce W. McKinney, CMC
City Clerk, City of Rochelle