

Educate. Advocate. Empower.

October 24, 2016

Chet Olson, Mayor  
City of Rochelle  
420 N 6th St  
PO Box 601  
Rochelle, IL 61068-0601

Dear Mayor Chet Olson:

The Illinois Municipal League Risk Management Association (IMLRMA) would like to thank you for your continued participation in the IMLRMA self-insured pool. We are very proud of our 36 year history of providing excellent municipal risk management and superior customer service to our members.

Enclosed you will find your municipality's contribution invoice for the 2017 coverage year starting on January 1, 2017.

Please note that your municipality can receive a 1% discount if the IMLRMA receives your payment by the November 23, 2016 early payment deadline.

Coverage changes planned for 2017 include:

- Clarification to zoning and land use coverages.
- Clarification that IMLRMA program does not cover the collection or non-collection of taxes.
- Clarification of coverage language to exclude liability associated with the use of unmanned aerial vehicles (UAV) or "drones". The IMLRMA will only cover the UAV as portable equipment up to \$2,500 each, if listed on the Association's schedule.

We thank you for making the IMLRMA your choice for professional risk management services and coverage. If you have questions about your contribution or coverages, please contact Julia Reynolds at (800) 252-5051 ext. 1199 or Becky Hayes at (800) 252-5051 ext. 1337. If you would like one of our staff members to visit your municipality and review the IMLRMA program with yourself or the council, please contact our main office, (217) 525-1220 at any time.

Yours very truly,

  
BRAD COLE  
Interim Managing Director

cc: Nancy Bingham, RMC  
Enclosures





**ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION**  
 PO BOX 5180, SPRINGFIELD, IL 62705-5180  
 Ph: 217-525-1220 Fax: 217-525-7438

**2017 ANNUAL CONTRIBUTION: \$675,746**

**Date: 10/24/2016**

\$326,861	Work Comp
\$216,207	Auto Liability & Comprehensive General Liability
\$4,403	Portable Equipment
\$14,300	Auto Physical Damage
\$113,975	Property
<b>\$675,746</b>	<b>TOTAL</b>

**MEMBER:  
CITY OF ROCHELLE**

Account #: 0501

**PAYMENT OPTIONS – Please Check One Box**

<input type="checkbox"/>	<p><b>OPTION #1 – BEST VALUE!</b> Early Pay 1% Discount</p> <table> <tr> <td>Invoice Amt:</td> <td align="right">\$675,746.00</td> </tr> <tr> <td>Minus 1%</td> <td align="right">\$6,757.46</td> </tr> <tr> <td><b>Total due</b></td> <td align="right"><u>\$668,988.54</u></td> </tr> </table> <p>Total due by: 11/23/16</p>	Invoice Amt:	\$675,746.00	Minus 1%	\$6,757.46	<b>Total due</b>	<u>\$668,988.54</u>	<input type="checkbox"/>	<p><b>OPTION #3</b> <b>PAY FULL AMOUNT</b></p> <table> <tr> <td>Invoice Amt:</td> <td align="right">\$675,746.00</td> </tr> </table> <p>Total due by: 12/16/16</p>	Invoice Amt:	\$675,746.00								
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<input type="checkbox"/>	<p><b>OPTION #2 – Pay in Two Installments</b> Early Pay 1% Discount (Includes 1% Installment Fee)</p> <table> <tr> <td>Invoice Amt</td> <td align="right">\$675,746.00</td> </tr> <tr> <td>Minus 1%</td> <td align="right">\$6,757.46</td> </tr> <tr> <td></td> <td align="right"><u>\$668,988.54</u></td> </tr> <tr> <td>1% installment fee</td> <td align="right">\$6,689.89</td> </tr> <tr> <td><b>Total Invoice</b></td> <td align="right"><u>\$675,678.43</u></td> </tr> </table> <p><b>\$337,839.22</b> due by : 11/23/16, and  <b>\$337,839.21</b> due by : 5/12/17</p>	Invoice Amt	\$675,746.00	Minus 1%	\$6,757.46		<u>\$668,988.54</u>	1% installment fee	\$6,689.89	<b>Total Invoice</b>	<u>\$675,678.43</u>	<input type="checkbox"/>	<p><b>OPTION #4 – Pay in Two Installments</b> (Includes 1% Installment Fee)</p> <table> <tr> <td>Invoice Amt</td> <td align="right">\$675,746.00</td> </tr> <tr> <td>1% Installment Fee</td> <td align="right">\$6,757.46</td> </tr> <tr> <td></td> <td align="right"><u>\$682,503.46</u></td> </tr> </table> <p><b>\$341,251.73</b> due by : 12/16/16, and  <b>\$341,251.73</b> due by : 5/12/17</p>	Invoice Amt	\$675,746.00	1% Installment Fee	\$6,757.46		<u>\$682,503.46</u>
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PAYMENT ENCLOSED: \$ \_\_\_\_\_

Please return this invoice with payment.

**\* If you select Option 2 or Option 4 for Pay in Two Installments, please read and sign Acknowledgement below before returning invoice.**

**Make Check Payable To:**

IML Risk Management Association  
 PO Box 5180  
 Springfield, IL 62705-5180

On behalf of the city/town/village named above ("Member"), I hereby warrant that I have the authority to sign this agreement on the Member's behalf. I acknowledge and understand that the installment option is afforded only as a benefit for budgeting purposes and is not meant to allow for mid-term withdrawal. I acknowledge and understand that Article 5 of the Intergovernmental Cooperation Contract ("Contract") prohibits termination of the Intergovernmental Cooperation Contract prior to the last day of December of any given year. Per Article 5, I warrant that the Member will adhere to the Contract and pay the second installment when due.

\_\_\_\_\_  
 Mayor/Village President or Other Municipal Officer (Please Sign)

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date



**ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION**  
 PO BOX 5180, SPRINGFIELD, IL 62705-5180  
 Ph: 217-525-1220 Fax: 217-525-7438

**2017 MIN/MAX CONTRIBUTION: \$603,272**

**Date: 10/24/2016**

\$291,805	Work Comp
\$193,019	Auto Liability & Comprehensive General Liability
\$3,931	Portable Equipment
\$12,766	Auto Physical Damage
\$101,751	Property
<b>\$603,272</b>	<b>TOTAL MIN/MAX CONTRIBUTION</b>

**MEMBER:  
CITY OF ROCHELLE**

Account #: 0501

**PAYMENT OPTIONS – Please Check One Box**

*The signed MIN/MAX agreement must be returned with your payment.*

<input type="checkbox"/>	<p><b>OPTION #1 – BEST VALUE!</b> Early Pay 1% Discount</p> <p>Invoice Amt: \$603,272.00          Minus 1% <u>\$6,032.72</u>          Total due \$597,239.28</p> <p>Total due by: 11/23/16</p>	<input type="checkbox"/>	<p><b>OPTION #3</b> PAY FULL AMOUNT</p> <p>Invoice Amt: \$603,272.00</p> <p>Total due by: 12/16/16</p>
<input type="checkbox"/>	<p><b>OPTION #2 – Pay in Two Installments</b> Early Pay 1% Discount (Includes 1% Installment Fee)</p> <p>Invoice Amt \$603,272.00          Minus 1% <u>\$6,032.72</u>          \$597,239.28</p> <p>1% installment fee <u>\$5,972.39</u>          Total Invoice \$603,211.67</p> <p><u>\$301,605.84</u> due by : 11/23/16, and  <u>\$301,605.83</u> due by : 5/12/17</p>	<input type="checkbox"/>	<p><b>OPTION #4 – Pay in Two Installments</b> (Includes 1% Installment Fee)</p> <p>Invoice Amt \$603,272.00          1% Installment Fee <u>\$6,032.72</u>          \$609,304.72</p> <p><u>\$304,652.36</u> due by : 12/16/16, and  <u>\$304,652.36</u> due by : 5/12/17</p>

PAYMENT ENCLOSED: \$ \_\_\_\_\_

Please return this invoice with payment.

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 PO Box 5180  
 Springfield, IL 62705-5180

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\_\_\_\_\_  
 Mayor/Village President or Other Municipal Officer (Please Sign)

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date

## IMLRMA MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT

This Agreement is between the Illinois Municipal League Risk Management Association (IMLRMA), an intergovernmental association formed pursuant to Article VII, Section 10 of the Illinois Constitution of 1970 and the CITY OF ROCHELLE, a member of the IMLRMA. This Agreement amends and supplements the Declarations Pages dated January 01, 2017 to January 01, 2018 and all endorsements thereto.

### 1. DEFINITIONS

The following definitions shall apply for purposes of this Agreement:

"Loss Fund" -- Those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.

"Minimum Loss Fund" -- 85 percent of those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.

"Maximum Loss Fund" -- 130 percent of those dollars set aside for the payment of claims excluding reinsurance and excess premiums and administrative costs.

"Paid Claim Dollars" -- Those payments made by IMLRMA on claims including defense costs against the CITY OF ROCHELLE minus recovery from subrogation, deductible or salvage credited against those claim payments.

"Minimum Contribution" -- Minimum Loss Fund including reinsurance and excess premiums and administrative costs.

"Maximum Contribution" -- Maximum Loss Fund including reinsurance and excess premiums and administrative costs.

### 2. MINIMUM/MAXIMUM CONTRIBUTION BREAKDOWN

The CITY OF ROCHELLE hereby agrees to the following schedule of contributions:

	<u>Minimum Contribution</u>		<u>Maximum Contribution</u>
Reinsurance and Excess Premiums and Administrative Costs	\$ 192,588		\$ 192,588
Loss Fund Contribution	@ 85% \$ 410,684	@ 130%	\$ 628,105
	\$ 603,272		\$ 820,693

3. Based upon a comparison of paid claim dollars against the Loss Fund, IMLRMA will determine whether additional contributions beyond the minimum contribution will be required up to the maximum contribution.

4. For purposes of determining paid claims, IMLRMA will complete a semi-annual review of paid claim dollars.



**IMLRMA Minimum/Maximum Contribution Agreement  
CITY OF ROCHELLE**

**5. NOTICE**

IMLRMA hereby agrees to send, through its agents, written notice when paid claim dollars are equal to or greater than 60 percent of the Minimum Loss Fund.

IMLRMA agrees, through its agents, to send a second written notice when paid claim dollars equal or exceed 85 percent of the Minimum Loss Fund.

**6. BILLING/PAYMENT --** The parties to this Agreement hereby agree to the following terms:

When paid claim dollars reach or exceed 100 percent of the Minimum Loss Fund, billing will be instituted on a yearly basis for those paid claim dollars in excess of the Minimum Loss Fund and billing will continue on a yearly basis until the Maximum Loss Fund limit is attained or all claims initiated during the coverage period are closed. Billings will be completed in July of each year for paid claim dollars through June 30.

The **CITY OF ROCHELLE** hereby agrees to make payment within 30 days of its receipt of billing.

7. All other definitions, conditions and coverages of the IMLRMA remain the same under this Agreement, including the handling of all claims.

8. This Agreement is to be interpreted and construed in accordance with the laws of the State of Illinois.

9. If any one portion or portions of this Agreement is found to be invalid or unenforceable, the remainder shall remain valid and binding on the parties.

The undersigned hereby affirm that they are duly authorized as agents to bind the parties to this Agreement.

\_\_\_\_\_  
Mayor/Village President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Treasurer/Comptroller/RMC

\_\_\_\_\_  
Date

\_\_\_\_\_  
IMLRMA, Managing Director

\_\_\_\_\_  
Date