



**Utility Advisory Board – Meeting  
November 14, 2018 at 3:00 pm  
Technology Center – 910 Technology Parkway**

**Meeting Called to Order: 3:00pm**

**I. Roll Call**

**Present:** Bob Elliot (UAB Chair), Richard Ohlinger, Dan Carmichael, and Claude McKibben. Joe Orlikowski and Dan Lundquist were absent. A quorum was present.

**Also present:** Jeff Fiegenschuh (City Manager), Chris Cardott (COR), Sarah Brooks (COR), Adam Lanning (RMU), Barb Bell (RMU), Jason Bird (RMU), and Mayor Chet Olson.

**Approval of September 19<sup>th</sup>, 2018 UAB Minutes**

Motion – To approve September 19, 2018 minutes

Maker – Dan Carmichael

Second – Claude McKibben

Voice Vote – Motion Carried

**II. Advanced Communication Update (Jason Bird)**

- a. Financial Update as of September 2018 - Chris Cardott (see website)
- b. Fiber Optic Network Audit  
Audit report showed the fiber is ok, but some electronics are outdated and should be replaced.
- c. COS for Fiber/Internet  
Utility Finance Solutions will conduct a cost of service study.  
Will also explore options of adding fiber to the home.

**III. Electrical Enterprise Update (Jason Bird)**

- a. Financial Update as of September 2018 - Chris Cardott (see website)
- b. Circuit 4  
Made this a priority to update after multiple outages in a short time period. Hope to complete this project by the end of 2018.

**IV. Customer Service (Barbara Bell)**

- a. Bill Payment Amnesty  
For the month of November 2018 - 25% off any final bill dated 2006-2012. Sent offer letter to 1,450 eligible customers with total debt of \$713,000. Postage cost was \$1,050. Currently ahead \$350.
- b. Bill Review Meetings  
Wednesday, November 7 from 5pm-7pm offered after hours appointments to discuss billings. We had no participation.

**V. Water/Water Reclamation Update (Adam Lanning)**

- a. Financial Update as of September 2018 - Chris Cardott (see website)
- b. Water



- i. Operations Report
  - Produced 85.2 million gallons. Had a couple of main breaks but were quickly fixed. Received perfect compliance with fluoride for the 4<sup>th</sup> year in a row.
- ii. Well 10 (Southview)
  - Construction is progressing. Took the fencing out of the project because it was a large and unnecessary expense.
- iii. Well 11 (RTHS)
  - Had grand opening October 25<sup>th</sup>. EPA final inspection on November 15 to make sure we did what we said we were going to do.
- iv. Well 12 (Hayes Road)
  - 90% of design is complete. Will start construction in the summer of 2019.
- v. Well 4 (9<sup>th</sup> St Diesel Plant)
  - Planning for summer 2019 to rebuild this 70+ year old well. Have had 3 firms submit designs.
- vi. Well 8 (Steam Plant Rd)
  - Has high iron levels. Will televise casing next year to see if it has failed. If so, it is an easy fix compared to other possible issues.
- vii. Water Meter Communications
  - Put an antenna on tower B which was moved from electric department property. Using Neptune meters to be able to read electronically.
- c. Water Reclamation
  - i. Operations Report
    - Treated 83.3 million gallons.
  - ii. HVAC Replacement Project
    - By the end of 2018 boiler and controls will be replaced in admin and dewatering buildings.
  - iii. Blower Replacement Project
    - Added a second, high efficiency blower.
  - iv. Meadowbrook Sewer Lining Project
    - 12 manholes lined and 5 raised to street grade.

## **VI. New Business**

- a. 2019 Meeting Schedule
  - 2019 meeting schedule was presented.
  - Motion – To approve 2019 meeting schedule
  - Maker – Richard Ohlinger
  - Second – Dan Carmichael
  - Voice Vote – Motion Carried



**VII. Comments from the Public**

Solar is still an issue that is still talked about. We need to make sure our customers know we are over our 4% ordinance.

**VIII. Comments from the Board**

n/a

**IX. Adjournment 3:47pm**

Motion: Richard Ohlinger

Second: Claude McKibben

Voice Vote: Motion Carried

**Respectfully Submitted by Sarah Brooks**