

**ROCHELLE CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
March 9, 2020**

The Rochelle City Council met in Regular Session at 6:30 p.m. on Monday, March 9, 2020 in the Council Chambers of City Hall; 420 N. 6th Street; Rochelle, IL 61068.

PLEDGE TO THE FLAG & PRAYER: The pledge was led by the Girls Scouts and prayer was said by Pastor Boehm.

ROLL CALL: Present on Roll Call was Councilmembers Burke, Gruben, Hayes, D. McDermott, T. McDermott, and Mayor Bearrows. Absent: Councilwoman Shaw-Dickey. A quorum of six were present. Also present were City Manager Jeff Fiegenschuh and City Clerk Sue Messer.

PROCLAMATIONS, COMMENDATIONS, ETC: Girl Scout Week March 8-14, 2020

REPORTS AND COMMUNICATIONS:

- Mayor – Invites all to attend the Lucky Hub Dash and Irish Hooley
- Council Members
- Remarkable Resident – Dennis Swinton
- Vince Carney Community Theater Check Presentation
- Good News Award – Water Department for Perfect Compliance in 2019 with the Illinois Public Water Supply Regulation Act
- School Resource Officer Program – Officer Jim Jakymiw gave a presentation and Assistant Superintendent Tony Doyle spoke on the success of the program.

PUBLIC COMMENTARY: None.

BUSINESS ITEMS:

1) **CONSENT AGENDA ITEMS BY OMNIBUS VOTE with Recommendations:**

- a) Approve Minutes of City Council Meeting – February 24, 2020
- b) Approve Exceptions – 02/19/20-03/02/20
- c) Approve Bills – 03/03/20
- d) Approve Payroll – 02/10/20-02/23/20
- e) Accept and Place on File Minutes of Railroad Advisory Board – 08/15/19
- f) Accept and Place on File Minutes of Planning and Zoning Commission – 1/6/20
- g) Approve Closure of City Streets for the Sunshine Bakery Lucky Hub Dash – March 14, 2020

Motion made by Councilor T. McDermott and seconded by Councilor D. McDermott, “**I move Consent Agenda Items (a) through (g) be approved by Omnibus Vote as recommended.**” Roll call vote was taken. Ayes: Burke, Gruben, Hayes, D. McDermott, T. McDermott, and Mayor Bearrows. Nays: None. Motion passed 6-0.

- 2) **2nd Avenue Reconstruction Project from 12th to 14th Street and along 12th Street.** The 2nd Avenue reconstruction and urbanization project was included in the 2020 budget. The project extends along 2nd Ave from 12th to 14th Street and along 12th Street south of IL Rte 38 (Lincoln Avenue) to the BNSF RR. The above referenced project was advertised in the Rochelle News Leader and on the City website. Bids were publicly opened and read aloud on February 20, 2020 at 10am for the above referenced project. Six separate bids were received as follows:
- Porter Brothers Asphalt and Sealing, Inc. submitted a bid for making the entire improvements in the amount of \$358,480.19
 - Northern Illinois Service Company submitted a bid for making the entire improvements in the amount of \$389,956.15
 - Martin and Company Excavating submitted a bid for making the entire improvements in the amount of \$439,012.82
 - O'Brien Civil Works submitted a bid for making the entire improvements in the amount of \$451,841.10
 - N-TRAK Group LLC submitted a bid for making the entire improvements in the amount of \$455,060.64
 - Fischer's Excavating, Inc. submitted a bid for making the entire improvements in the amount of \$473,670.85
- The low bid is approximately 18% lower than the Engineer's estimate of cost. The project will be funded through the CIP fund with infrastructure bond revenues. Given the favorable contract unit prices for multiple construction items it is recommended that approval be given to the City Manager and/or the City Engineer to negotiate further change order work, not to exceed \$72,000, within the proposed contract to facilitate other improvements and upgrades to streets adjacent to this project. It is anticipated the construction project will be substantially complete by the end of July 2020. Lastly, new streetlights will be incorporated into the project limits by RMU during the construction progress to reflect the new urban residential standard. Sam Tesreau, City Engineer was available to answer questions. Motion made by Councilor D. McDermott and seconded by Councilor Burke, **"I move Council accept the proposal and award the contract for the 2nd Avenue Reconstruction Project from 12th to 14th Street and along 12th Street to Porter Brothers Asphalt and Sealing, Inc. in the amount of \$358,480.19 and reject all other bids."** Roll call vote was taken. Ayes: Burke, Gruben, Hayes, D. McDermott, T. McDermott, and Mayor Bearrows. Nays: None. Motion passed 6-0. Motion made by Councilor D. McDermott and seconded by Councilor Burke, **"I move Council approve and authorize a not to exceed \$72,000 improvement ad on (contract change order) to be negotiated by the City Manager and/or City Engineer for improvements to City streets adjacent to the project limits."** Roll call vote was taken. Ayes: Burke, Gruben, Hayes, D. McDermott, T. McDermott, and Mayor Bearrows. Nays: None. Motion passed 6-0.
- 3) **Agreement for Electric Cost of Service and Rate Design Study.** Upon request Utility Financial Solutions, LLC has provided the City a proposal to perform a cost of service study for the electric utility. Terms of the agreement include recommendations for residential electric vehicle Time of Use (TOU) rates, City owned car charging stations, discount rates, transmission cost analysis and commercial rate structure. It is estimated to take 12 weeks to complete this study and will follow up with a formal presentation to council. Adam Lanning, Utilities Superintendent was available to answer questions. Motion made by Councilor Gruben and seconded by Councilor D. McDermott, **"I move Council authorize the City Manager to sign an agreement with Utility Financial Solutions, LLC for an Electric Cost of Service and Rate Design Study in the amount of \$34,400."** Roll call vote was taken. Ayes: Burke, Gruben, Hayes, D. McDermott, T. McDermott, and Mayor Bearrows. Nays: None. Motion passed 6-0.
- 4) **Ordinance Authorizing the City Manager to Execute a Pole Attachment Agreement with Uniti Fiber, LLC.** Uniti Fiber, LLC has recently purchased Windstream and would like to sign a new pole attachment agreement with the same terms as we had before. The current terms are for \$15.70/pole with a 3% annual escalator. Adam Lanning was available to answer questions. Motion made by Councilor Burke and seconded by Councilor T. McDermott, **"I move Ordinance 20-5102, an Ordinance Authorizing the City Manager to Execute a Pole Attachment Agreement with Uniti Fiber, LLC, be approved."** Roll call vote was taken. Ayes: Burke, Gruben, Hayes, D. McDermott, T. McDermott, and Mayor Bearrows. Nays: None. Motion passed 6-0.
- 5) **Engineering Agreement for NPDES Compliance Assistance.** The recently issued NPDES discharge permit for the water reclamation facility outlines several new compliance requirements. These include a phosphorous discharge optimization plan, industrial pretreatment survey and a feasibility study outlining costs to reduce phosphorous levels in the treatment plant discharge. Baxter & Woodman has extensive experience in preparing these plans. Adam Lanning was present to answer any questions. Motion made by Councilor D. McDermott and seconded by Councilor Burke, **"I move the Council authorize the City Manager to enter into an agreement with Baxter & Woodman for NPDES Compliance Assistance at a cost of \$71,250."** Roll call vote was taken. Ayes: Burke, Gruben, Hayes, D. McDermott, T. McDermott, and Mayor Bearrows. Nays: None. Motion passed 6-0.

- 6) **Resolution Waiving the Competitive Bidding Requirements and Authorizing the Purchase of One Used 2009 Freightliner Classic Semi-Truck.** The 2020 Solid Waste budget includes funds to purchase one used semi-truck. Each year the Street and Engineering Departments combined spend well over \$80,000 for semi-trucks to transport many different types of materials and equipment to and from job sites. These materials include brush, trees, leaves and mulch for our landscape waste programs; several different types of electronics for our weekly and quarterly electronic recycling programs; construction spoils and many different types of rock and materials during construction projects. Semi-trucks are also hired to transport City equipment such as excavators, asphalt paver, roller, disabled dump trucks and other types of heavy construction equipment. Over the past few months Street Department staff have driven and inspected several different semi-truck options to find the most efficient, reliable and cost-effective vehicle that best fits the daily requirements of the Street Department. After inspecting these vehicles and taking into consideration the vehicle costs, condition, and required options, staff concluded that a 2009 Freightliner Classic be in the City's best interest. This 2009 semi-tractor has 342,000 miles (relatively low miles for a used semi) and comes equipped with a 450 hp diesel engine, with a 10-speed auto-shift transmission, twin screw/drive with interaxle lock and differential lock, air sliding fifth wheel, and a dual line wet kit. The proposed vehicle is to be purchased from Stewart Farms Partnership in the amount \$25,000. Street/Cemetery Superintendent, Tim Isley was present to answer any questions. Motion made by Councilor T. McDermott and seconded by Councilor D. McDermott, "**I move Resolution R20-12, a Resolution Waiving the Competitive Bidding Requirements and Authorizing the Purchase of One Used 2009 Freightliner Classic Semi-Truck from Stewart Farms Partnership at a cost of \$25,000, be approved.**" Roll call vote was taken. Ayes: Burke, Gruben, Hayes, D. McDermott, T. McDermott, and Mayor Bearrows. Nays: None. Motion passed 6-0.

DISCUSSION ITEMS: 2020 United States Census. In July of 2019 the City Council approved a Resolution Authorizing the Creation of a Local Complete Count Committee (LCCC) for the City of Rochelle. Since that time City staff members have been working with local partners that reflect a cross section of our community, particularly those populations identified as hard to count. Sue Messer provided information about the importance of the Census, how the 2020 Census will work, activities to date and future plans for the LCCC.

EXECUTIVE SESSION: At 7:44 PM, Councilor T. McDermott moved and seconded by Councilor Burke, "**I move the Council recess into executive session to discuss purchase or lease of real property for City's use, Section (c) (5) and the discussion of minutes of meetings lawfully closed under this Act for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated, Section (c) (21).**" Roll call vote was taken. Ayes: Burke, Gruben, Hayes, D. McDermott, T. McDermott, and Mayor Bearrows. Nays: None. Motion passed 6-0.

At 8:16 PM, moved by Councilor T. McDermott and seconded by Councilor Burke, "**I move the Council return to open session.**" Motion passes by voice vote without dissent.

ADJOURNMENT: At 8:17PM, moved by Councilor D. McDermott and seconded by Councilor T. McDermott, "**I move the Council adjourn.**" Motion passed by voice vote without dissent.

John Bearrows, Mayor

Susan L. Messer
City Clerk, City of Rochelle