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October 25, 2012

Dear City Council Members;

My name is Laura Thomas, I am the Communications Director for the Downtown Rochelle Association.

We are currently organizing and planning events for our annual Christmas Walk event. We are very excited to be able to utilize the first Friday and Saturday in December for various family activities this year. (December 7th & 8th) We would appreciate your cooperation in our requests:

On Friday, December 7th, it has been requested of us to put up cones to block off the parking spaces just on the 500 and 400 blocks of Lincoln Highway so that the community viewers do not have to stand between parked cars and cause safety issues as we found to occur during last year's parade. Also, to then keep the 400 Block only blocked off after the Lighted Parade, for the safety of the community participants, shoppers and families to freely visit the shops downtown.

We would also like know if we could have the 400 block and part of the 300 block barricaded on Lincoln Highway (to the RMU parking lot) from about 3:30 pm to 5:00 pm for Bed Races. We will need a "staging area" in the RMU parking lot on 4th Avenue for the racers to prepare for the races.

Thank you for your consideration.

Sincerely,

Laura Thomas
Communications Director
Downtown Rochelle Association