

**ROCHELLE AIRPORT ADVISORY BOARD
REGULAR MEETING
MONDAY, JUNE 27, 2011**

The Rochelle Airport Advisory Board met on Monday, June 27, 2011 at 3:00 p.m. in the Council Chambers of City Hall.

Call Meeting to Order: The meeting was called to order at 3:00 p.m. by Greg Sparrow, Chairman.

Roll Call: Present: Greg Sparrow, Claude McKibben, William Tyler, John Kenney, Norm Jenkins, Dale Meyers, and Sally Sawicki. Absent: Joel Thompson (alternate). Had a quorum of 7. Also present were Don Elliott, Mark Delhotal, Judy Schermerhorn (Deputy City Clerk).

Approval of Minutes: Moved by Mr. Jenkins and seconded by Mr. Tyler, **“I move we approve the Airport Board Minutes of April 14, 2011”.** Motion passed by voice vote without dissent.

Public Commentary: None

Old Business:

a) Runway Extension (Land Acquisition Update):

- Alan Cooper, City Attorney, is preparing the final offer for the purchase of approximately 60 acres.
- Over time the land appraisals have changed, but seller comfortable with IDOT's appraisals.
- The land price and drainage issues have been worked through at this point.
- Hope to have the final offer complete by the end of the week.

b) CSC Amended Lease Update:

- Sky Team requested that the lease be modified in order to facilitate the financing of the building construction.
- Bank was concerned; modifications protect the lender should the tenant default under the lease.
- Approved by Council at the June 13th meeting.

c) Infrastructure Improvements Update:

- Permanent fencing is 98% complete.
- Retention pond is complete except for final heating and a short extension of concrete spillway.
- Well Capacity: Increased pump system and 3” service extended to CSC lease line.
- Access road into the CSC lease line is complete; plans to pave that area in the fall.
- Taxiway paving to be complete by end of week, weather permitting.
- Sanitary sewer final design was just signed; prepared by Fehr-Graham. When permits come back they hope to have bids out by August; ready for operation approximately October. Will include all the buildings. Will disconnect or remove old system (will be part of the bid). Not grant money available for this project (based job creations).
- RMU installed permanent electrical service and fiber to CSC location.
- CSC responsibilities: parking graveled; to be paved. They are completely on site now, including offices, etc.

New Business:

a) Kishwaukee Community College Student Intern:

- Robert Dyche was introduced by Don Elliott.
- Glad to be doing his internship at the Rochelle Airport; even though it's a small airport, there is a lot going on at this time, including construction.
- Plans to transfer to SIU; there's so many areas in aviation he's not sure what he'll go into, possibly Aviation Management or Security.

b) NFPA Code Requirements (Hangar Spacing):

- Have been talking about hangar construction for the past four meetings.
- As there have been some concerns raised by the Building Division, Chris Limas, Community Development Director, and Kip Countryman, Building Inspector, were present to discuss City Building Codes.
- Kip Countryman knows the codes which include the airport.
 - Airport hangars are divided into four groups: first two groups have doors over 28 ft. high; groups three and four are less than 28 ft. high.
 - Group three would be your clusters, your row hangars, and community hangars.
 - Group four are rigid steel frame structure with a membrane roof; for fire code.
 - Group three more lenient.
 - Have to be over 4,000 sq. ft. before they need fire separation.
 - No more than three aircraft in an enclosed area. (Mr. Kenney stated that this is a broad statement that a T-Hangar is intended to hold 6 aircraft.) This is the National ICC Code. Mr. Kenney and Mr. Meyers stated that no other airports follow this code. This is not practical with the limited land the airport has.
- Mr. Limas suggested that Don and Mark do some more research and make recommendations; perhaps able to amend code. Kip will work with Don and Mark on T-Hangars and Box Hangars; include Fire Personnel who is up on fire codes; also suggested Jason Anderson and Scott in regards to involvement of airport in economic growth; also suggest someone from the Airport Advisory Board (Mr. Sparrow will get in touch with Joel Thompson).

c) NFPA Code Requirements – Fire Extinguishers:

- Mark DelHotal mentioned the concerns of fire extinguishers being replaced and the harm to plane vs. getting the fire out.
- Haylon will be out of use by 2015.
- There are a couple of alternatives: FE36 is \$600/per 10# bottle; currently they are working on getting a foam extinguisher loaned to them from the hospital (usually \$3,000-\$6,000 if purchased). Placed by the fuel pumps.
- Fire extinguishers by each hangar at this time. Fire Chief OK with coverage at airport at this time.

d) Stormwater Management (Sam Tesreau):

- Concern is code requirements and runoff. In 2003 the council approved the new stormwater regulations. Came about with Ogle County regulations. With our previous code, our hands were tied in regards to stormwater.
- With the airport recently, with the construction of the CSC operations, there was a regional facility that was put in place. The City worked with CSC and their engineers in developing or expanding an existing detention facility that was put in place for construction of the recent hangar addition. Also looked at some of the future development that could occur upstream of that little regional facility and at

one point had laid out several hangar locations for Don and expansion of tributaries, etc. and we took that into account, knowing that at some point in time that would all fill between CSC and the new 10,000 sq. foot hangar that is out there today.

- The purpose is to manage and mitigate the effects of the organization for stormwater runoff. Organization is the adding of rooftops in an area that is a sea of asphalt. Works to protect human life and property, erosion control, and segregation of water flowing downstream and causing flooding.
- Some of the airport is located within flood plain and that is part of the hurdle they are trying to overcome right now with the land acquisition and runway expansion. The water is going to be displaced and has to run somewhere. Have to build facilities to compensate for that by detaining water on site and control the runoff.
- Drainage plan is for ultimate build-out of airport.
- According to Wayne Page, who was sitting in audience, the airport is within Brush Grove Drainage District but they go by Ogle County ordinances.

e) Rochelle Aviation Status Update:

- Mr. Bauer has violated his lease agreement with the City which was signed August 31, 2010.
- Mr. Plyman, City Manager has given him a letter to vacate.
- He is to vacate by June 28, 2011 or it will be turned over to Attorney Cooper for legal action.

f) Operations Report – Mark Delhotal

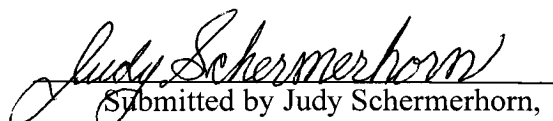
- Fuel usage has been up in May and so far in June.
- Hangars are full.
- CSC has had 10% more business than last year at Hinkley. The higher service runway has made it better as it's not affected by weather.
- There's a lady running a lunch wagon at the airport on weekends now.

Announcements/Concerns:

- Next meeting is August 22, 2011.
- Claude McKibben was thanked for valuable service on the Airport Advisory Board.
- Joel Thompson will move up to a voting position.
- In answer to a question, the Fly-In will not be affected by CSC. They will not be doing drops that day but will be working with the airport (perhaps do a demo). The Chamber is doing the food again and will have a band as before.
- Dale Meyers brought up a concern that the Board should have a say in what's being done, not finding out after the fact. Feels like the Board is reactive, not proactive. Skip did mention that the City is more involved in the airport than years ago. Don said that he really appreciates the boards input. With the change in city manager the involvement changes.

New Agenda Requests: None.

Adjourn Meeting: At 4:10 pm., moved by Skip Kenney and seconded by Claude McKibben, **"I move the meeting be adjourned."** Motion passed by voice vote without dissent.


Submitted by Judy Schermerhorn,
Deputy City Clerk