

**ROCHELLE CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
June 13, 2013**

The Rochelle City Council met in Regular Session at 7:00 p.m. on Thursday, June 13, 2013 in the Council Chambers of City Hall; 420 N. 6th Street; Rochelle, IL 61068.

PLEDGE TO THE FLAG & PRAYER: The Prayer was said by City Clerk McKinney.

ROLL CALL: Present on Roll Call were Councilmembers McDermott, Rice, Berg, Hayes, Hollenbeck, and Mayor Olson. Absent: Councilmember Eckhart. Quorum was present. Also present were City Manager Plyman and City Clerk McKinney.

PROCLAMATIONS, COMMENDATIONS, ETC.: None

REPORTS AND COMMUNICATIONS:

- Mayor:
 - Appointed Lynette Fischer to another term on the Police and Fire Pension Board; to expire May 1, 2015. Councilwoman Hollenbeck moved and seconded by Councilman Berg, **"I move the Council accept the Mayor's recommendation and appoint Lynette Fischer to the Police and Fire Pension Boards for a term to expire May 1, 2015."** Motion passed by voice vote without dissent.
- Council Members:
- Financials – April 2013: Included in Council Packets.

PUBLIC COMMENTARY: None

BUSINESS ITEMS:

1) CONSENT AGENDA ITEMS BY OMNIBUS VOTE with Recommendations:

- a) Approve Minutes of City Council Meeting – May 13, 2013
 - b) Approve Minutes of Special City Council Meeting – June 3, 2013
 - c) Accept and Place on File Minutes of Planning and Zoning Commission – March 4, 2013
 - d) Approve Bills – 04/26/13-05/02/13= **\$590,611.17** ; 05/03/13-05/09/13=**\$857,603.36** ; 05/10/13-05/16/13=**\$2,034,765.89** ; 05/17/13-05/23/13=**\$483,370.60**; 05/24/2013-05/30/2013=**\$128,233.88**
 - e) Approve Payroll – 04/29/13-05/12/13=**\$209,442.23** ; 05/13/13-05/26/13=**\$204,017.10**
 - f) Approve Use of Rochelle Municipal Airport for Chicagoland Skydiving Fireworks Display – July 6, 2013;
 - g) Approve Ordinance Establishing Prevailing Wage Rates;
 - h) Accept and Place on File Annual Treasurer's Report – Rochelle Police Pension.
 - i) Authorize VFW 4th of July Parade – July 4, 2013
 - j) Approve Ordinance Amending the Municipal Code to Delete One Tavern Liquor License
- Moved by Councilwoman Hollenbeck and seconded by Councilman Berg, **"I move Consent Agenda Items (a) through (j) be approved by Omnibus Vote as recommended."** Roll call vote was taken. Ayes: Councilmembers Hollenbeck, McDermott, Rice, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

- 2) **Purchase of 4x4 Truck – Community Development Department:** The 2013-14 Community Development Department Capital Outlay Budget includes \$22,000 for the purchase of a 4x4 pickup truck. The bid specifications prepared for the new vehicle included options for both a full-size 4x4 extended cab truck and a full size 4x4 sport utility vehicle. Subsequent to the required public notice, the City Clerk opened two bids containing both options on June 6th. Building Inspector Kip Countryman reviewed the bids and recommends the acceptance of the apparent low bidder, Prescott Ford, with a bid of \$24,502 for a 2013 Ford F150 XL Supercab 4x4. If approved, the new truck will fill the void left by the disposal of an inoperable vehicle from the department earlier this year. Delivery of the new truck from Prescott Ford is expected in 6-8 weeks. Councilman Berg moved and seconded by Councilman Rice, **“I move the Council accept Bid C13-08 for the purchase of a Ford F150 XL Supercab 4x4 Truck from Prescott Ford for the Community Development Department in the amount of \$24,502 and reject all other bids.”** Roll call vote was taken. Ayes: Councilmembers Hollonbeck, McDermott, Rice, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.
- 3) **Special Use Permit for 24-Hour Gas Station and Outdoor Storage for Murphy Oil – 390 Coronado Drive:** On October 27, 2008 the Mayor and Council approved a Final PUD Plan and Plat for Lighthouse Pointe (Walmart Addition) located at the northeast corner of Illinois Route 38 and Caron Road. The plan included six buildable lots, two lots for stormwater detention, a private drive and right-of-way for North Point Street. The Super Walmart was constructed on Lot #1 of this subdivision. Murphy Oil USA has petitioned the City for a special use permit to allow them to operate a 24 hour gas station and outside sales on Lot #6 of the Lighthouse Pointe – Walmart Addition Development. The outside sales request will accommodate the storage and sale of ice, propane and a vacuum unit. Access to the proposed facility is provided off of Coronado Drive, a private drive within the subdivision. On June 3rd the Planning and Zoning Commission conducted a public hearing and subsequently voted 5-0 to recommend approval of the special use permit to allow a 24 hour gas station and outside sales at 390 Coronado Drive. Councilman Rice moved and seconded by Councilman McDermott, **“I move Ordinance 13-4315, An Ordinance Approving Special Use Permit for a 24-Hour Gas Station and Outside Sales Office, Propane, and an Air Vacuum Unit for Murphy Oil USA, Inc., be adopted.”** Roll call vote was taken. Ayes: Councilmembers Hollonbeck, McDermott, Rice, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.
- 4) **Purchase of License Agreement – Geographic Information System (GIS):** A geographic information system (GIS) is a system designed to capture, store, manipulate, analyze, manage, and display all types of geographically-referenced data. Most utilities throughout the United States have implemented or are implementing this type of system to manage the existing infrastructure and aid in the design of future expansions. In addition to mapping infrastructure, the associated database allows for the storage of associated information that is valuable for both maintenance and asset management. The Environmental Systems Research Institute, Inc. (ESRI) develops geographic information systems that function as an integral component in nearly every type of organization. They have offices worldwide with over 350,000 clients. ESRI has established themselves as the GIS standard for many government entities. The uniformity of the GIS system and its database capability will provide a common platform for all utility and engineering map based information in the City of Rochelle. In addition, other cities have found value in the accessibility of map data and information available from a real time database for their fire and street departments. ESRI has provided a quote for a Small Utility Enterprise License Agreement (ELA), based on less than 10,000 meters, at a cost of \$10,000 per year for a term of three years. This License will provide the City with unlimited use of the software included in the ELA. Councilwoman Hollonbeck moved and seconded by Councilman McDermott, **“I move Agreement 13-4316, An Enterprise License Agreement with ESRI, be approved.”** Roll call vote was taken. Ayes: Councilmembers Hollonbeck, McDermott, Rice, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

5) **Resolution Establishing Utility Services Price Schedule for Fiber:** In August of 2011 the Mayor and Council approved a resolution establishing the existing rates for fiber internet access. Since that time the Advanced Communications staff has proactively pursued options to reduce the associated costs for phone and long distance service by changing vendors. Northern Illinois University also reduced the cost to the City for bandwidth. Superintendent of Advanced Communications Scott Koteski recommends restructuring the fiber rates in order to remain competitive in the internet access market and pass along savings via higher speeds. The proposed fiber internet access rate schedule reduces the available fiber packages from four to three. The Small and Medium Office packages proposed provide significantly higher download and upload speeds along with the addition of voice over Internet Protocol (VOIP) phone services at comparable fees. A new Large Office package has also been added which offers a connection speed of 100 Mb. In addition, rate modifications are proposed for installation fees, VOIP services and additional IP addresses since these rates have not been adjusted in over 5 years. The proposed rate schedule was presented at the May 22nd Utility Advisory Board meeting and the board unanimously approved the restructured rates. If approved the proposed rates will be effective with billings issued after July 1, 2013. Councilwoman Hollonbeck moved and seconded by Councilman Berg, **"I move Resolution R13-13, A Resolution Establishing RMU Advanced Communication Services Pricing Schedule for Fiber Optic Services (Effective July 1, 2013, be adopted.)"** Roll call vote was taken. Ayes: Councilmembers Hollonbeck, McDermott, Rice, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

6) **Economic Development Program (EDP) Agreements and Resolution – South Main Street Improvements:** In 2011 the City of Rochelle submitted an Economic Development Program (EDP) grant application to the Illinois Department of Transportation (IDOT) in an effort to acquire funding for South Main Street improvements related to the expansion of the Graphic Arts Bindery. The City subsequently received an award letter from IDOT in the amount of \$1,102,997 for roadway improvements on South Main Street between Steward and Steam Plant Roads, including 800 feet of improvements along Steward Road. In addition, IDOT committed \$75,000 of Truck Access Route Program funding. City staff and representatives from IDOT District 2 have prepared a State/Local Joint Agreement which has been sent to Springfield for review and approval. This agreement will not be finalized until the City approves the agreement and related resolution defining the limits and class of the proposed 80,000 pound truck route. This particular Class II truck route will be established from the intersection of Steward Road and extend north, along South Main Street for approximately 3400 feet, to Steam Plant Road. The Local Agency/Company Agreement is another requirement of the EDP agreement. A letter of commitment and agreement has been secured with Graphic Arts Bindery, LLC and Mayor Olson has executed the agreement on behalf of the City. Once the State/Local Joint Agreement has been approved by the State, the funding is secured and the City has until December 31, 2015 to award the bid. Funds will be budgeted in subsequent years, beginning in Fiscal Year 2014/15, for the City's portion of the project. Councilman Rice moved and seconded by Councilman Hayes, **"I move Agreement 13-4317, A State/Local Joint Agreement for the South Main Street Economic Development Program (EDP) Grant, be approved."** Roll call vote was taken. Ayes: Councilmembers Hollonbeck, McDermott, Rice, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

Councilwoman Hollonbeck moved and seconded by Councilman McDermott, **"I move Resolution R13-14, A Resolution Establishing a Class II Designated Truck Route along South Main Street from Steward Road to Steam Plant Road, be adopted."**

Roll call vote was taken. Ayes: Councilmembers Hollonbeck, McDermott, Rice, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

Councilman McDermott moved and seconded by Councilwoman Hollonbeck, **"I move Agreement 13-4318, a Local Agency/Company Agreement related to EDP Funding for South Main Street, be approved."** Roll call vote was taken. Ayes: Councilmembers Hollonbeck, McDermott, Rice, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

DISCUSSION ITEMS: None

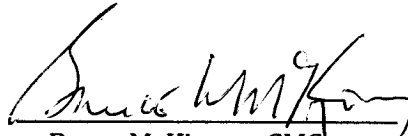
EXECUTIVE SESSION: At 7:48 p.m., Councilman Hayes moved and seconded by Councilwoman Hollonbeck, **"I move the Council recess into executive session to discuss: The (appointment, Employment, compensation, discipline, performance and/or dismissal of specific employee(s), Section (c) (1): Purchase or lease of real property for City's use. Section (c) (5): and Discussion of minutes of meetings lawfully closed under this Act for Purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated. Section (c) (21)."** Roll call vote was taken. Ayes: Councilmembers Hollonbeck, McDermott, Rice, Berg, Hayes, and Mayor Olson. Nays: None. Motion passed 6-0.

At 9:45 p.m., Councilman Hayes moved and seconded by Councilman Rice, **"I move the Council return to Open Session."** Motion passed by voice vote without dissent.

ADJOURNMENT: At 9:45 p.m., moved by Councilwoman Hollonbeck and seconded by Councilman Berg, **"I move the Council adjourn."** Motion passed by voice vote without dissent.



Chet Olson, Mayor



Bruce McKinney, CMC
City Clerk, City of Rochelle