

**ROCHELLE CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
June 23, 2014**

The Rochelle City Council met in Regular Session at 7:00 p.m. on Monday, June 23, 2014 in the Council Chambers of City Hall; 420 N. 6th Street; Rochelle, IL 61068.

PLEDGE TO THE FLAG & PRAYER: The Prayer was said by Deputy Clerk Judy Schermerhorn. Afterwards information was given regarding the loss of Michael James Buffington who was the superintendent of electrical service for Geneva as well as working closely with the City or Rochelle over the years. The Mayor requested a moment of silence.

ROLL CALL: Present on Roll Call were Councilmembers Berg, Eckhart, Hayes, Hollonbeck, McDermott, Rice, and Mayor Olson. Absent: None. Quorum was present. Also present were City Manager Plyman and Deputy Clerk Schermerhorn.

PROCLAMATIONS, COMMENDATIONS, ETC.: Park and Recreation Month – July 2014: Read by Deputy Clerk and presented by Mayor Olson to Eric Christensen, Director of the Flagg-Rochelle Park District.

REPORTS AND COMMUNICATIONS:

- Mayor:
 - Appointment of Members to Boards and Commissions: Moved by Councilman Berg and seconded by Councilman McDermott, **“I move the reappointments of Advisory Board/Commission members for terms starting 7/1/14 be approved as recommended.”** A roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, McDermott, Rice, and Mayor Olson. Nays: None. Motion passed 7-0.
 - Mayor Olson also thanked the three long-term members who retired from boards this year and told a little about their service. They are Maryann Macklin/Utility Advisory Board; John Kenney and Dale Meyers, Sr./Airport Advisory Board.
 - Mayor Olson announced that there are openings on Boards and Commissions that are open. Anyone interested can get an application in the Clerk’s office.
 - Thanked Mark DelHotal for his years of service at the Airport and the City Railroad.
- Council Members:
 - Ed Rice thanked the Council for letting have five weeks off to serve in Haiti; he also mentioned that after being over there he realized how lucky we are to live here.
- Financials – April 2014 and May 2014: In Council packets

PUBLIC COMMENTARY: None

BUSINESS ITEMS:**1) CONSENT AGENDA ITEMS BY OMNIBUS VOTE with Recommendations:**

Approve Bills – 053014-060514=\$431,326; 060614-061214=\$291,942

Approve Payroll – 052614-060814=\$227,194

Moved by Councilwoman Hollonbeck and seconded by Councilman Hayes, **“I move Consent Agenda Items (a) through (b) be approved by Omnibus Vote as recommended.”** A roll call vote was taken.

Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, McDermott, Rice, and Mayor Olson. Nays: None. Motion passed 7-0.

- 2) Underground Conduit Installation Project:** On April 14th the Mayor and Council considered bids for a Voltage Conversion Project to convert our 4160kV distribution circuit to a 13.8kV feeder. Staff's recommendation at that time was to reject all bids, scale down the project to include only the installation of conduit and rebid at a later date. In May, Rochelle Municipal Utilities (RMU) issued an Invitation for Bids for the underground conduit installation portion of the project. Contractors submitting proposals were required to include the labor and equipment necessary to install approximately 60,000 feet of conduit for boring. Subsequent to the required public notice, the Deputy City Clerk opened four bids for the Underground Conduit Installation Project on June 17th. Staff and our consultant, Lukas Pirok of BHMG Engineers Inc., have reviewed the bids and recommend the acceptance of the apparent low bidder, Utility Dynamics Corp., with a bid of \$713,568, including an addition to upgrade to 3" conduit. The 2014-15 Electric Operations Capital Outlay Budget includes \$1,300,000 for phase 1 of the Voltage Conversion Project. RMU crews will install the conductor, terminations, hardware and coordinate the conversion of phase 1. Superintendent Joe Orlikowski was present to answer any questions as well as explain how they are saving money by going from 5" to 3" conduit and by using in-house workers. Phase 1 is about 12% of the underground project. Have 4 more phases and may have to look into borrowing at a future time. Moved by Councilman Rice and seconded by Councilman Eckhardt, **“I move the Council accept bid C14-09 from Utility Dynamics Corporation for the Underground Conduit Installations Project in the amount of \$713,568 and reject all other bids.”** A roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, McDermott, Rice, and Mayor Olson. Nays: None. Motion passed 7-0.

- 3) Purchase of Tandem Axle Cab & Chassis and Equipment – Street Department:** The 2014-15 General Fund Capital Budget includes \$140,000 for the purchase of a Tandem Axle Cab & Chassis equipped with a dump box, front plow, wing plow and hydraulics for the Street Department. The new truck will replace a 1994 two ton dump truck equipped with a front plow which will be transferred to the airport. Subsequent to the required public notice, the Deputy City Clerk opened bids from two truck suppliers and two equipment suppliers on June 13, 2014. Superintendent Tim Isley reviewed the bids and found that they all met the required specifications. Therefore, Isley recommends the acceptance of the apparent low bid from truck supplier Rush Truck Centers in the amount of \$83,160 and the acceptance of the apparent low bid from equipment supplier Bonnell Truck Equipment, Inc. in the amount of \$65,259. Trucks in general, which include stricter emission requirements, have increased significantly in cost over the past year. Superintendent Isley plans to monitor expenses in his department and make reductions where necessary to keep his overall expenses within budget. Street Superintendent Tim Isley was present to answer any questions. Moved by Councilman Eckhardt and seconded by Councilman Hayes, **“I move the Council accept Bid C14-10 from Rush Truck Center for the tandem axle cab and chassis for the Street Department in the amount of \$83,160 and reject all other bids.”** A roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, McDermott, Rice, and Mayor Olson. Nays: None. Motion passed 7-0.

- Moved by Councilman Eckhardt and seconded by Councilwoman Hollonbeck, **“I move the Council accept Bid C14-11 from Bonnell Truck Equipment, Inc. for the related equipment for the tandem axle cab and chassis for the Street Department in the amount of \$65,259 and reject all other bids.”** A roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, McDermott, Rice, and Mayor Olson. Nays: None. Motion passed 7-0.
- 4) **Illinois Public Works Mutual Aid Network:** The Illinois Public Works Mutual Aid Network (IPWMAN) was formed in 2009 in order to provide mutual aid response and recovery assistance when communities are confronted with natural or man-made emergencies and disasters. An agency requesting assistance through IPWMAN receives the type of equipment, materials and personnel services that are needed to react to the event. In order to participate in the network, either to render or receive assistance, an intergovernmental agreement must be approved by the City. The IPWMAN Intergovernmental Agreement specifies the responsibility of the parties, operational procedures, and compensation for providing assistance. The mutual aid agreement does not obligate any agency to respond. Tim Isley was present to answer any questions. This is a chance for us to help other local agencies as well as them to help us in an emergency. The service is free of charge for up to five days. Moved by Councilwoman Hollonbeck and seconded by Councilman Berg, **“I move Ordinance #14-4294, An Ordinance Authorizing the Execution of the Illinois Public Works Mutual Aid Network Intergovernmental Agreement.”** A roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, McDermott, Rice, and Mayor Olson. Nays: None. Motion passed 7-0.
- 5) **Revised City Manager Contract:** An Employment Agreement between the City of Rochelle and David S. Plyman was executed on April 11, 2011. The term of the agreement was for a period of 36 months beginning May 31, 2011 and concluding May 31, 2014. A revised contract has been drafted and reviewed by the Mayor and City Council. Moved by Councilman Berg and seconded by Councilman Rice, **“I move we accept the Revised Contract for City Manager, David Plyman.”** A roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, McDermott, Rice, and Mayor Olson. Nays: None. Motion passed 7-0.

DISCUSSION ITEMS:

- 1) **Branding Rochelle for Success:** The City of Rochelle, Flagg-Rochelle Park District, Rochelle Township High School, Rochelle Community Consolidated District #231, Rochelle Community Hospital, The Greater Rochelle Economic Development Corporation and the Rochelle Area Chamber of Commerce have formed a Brand Development Committee to pursue the development of a unique community brand. The common goal is to identify a brand identity that sets us apart and represents the varied economic sectors of our partners with variations for business, residential, and visitor recruitment.

A Request for Proposal was subsequently sent to several marketing firms requesting a scope of work that includes the following:

- Research & Planning – Provide a detailed description of qualitative/quantitative research, methodology, and budget.
- Development – Provide a narrative detailing the current community image and the plan to develop a unique community brand.
- Execution – In addition to the following, provide a definition of success and implementation strategy with specific milestones and timeline.

As a result, the Roger Brooks International firm has been selected due to their extensive experience in creating public sector community branding. On May 15th Roger Brooks presented information on his

proposal and responded to questions from members of the Brand Development Committee. He outlined a 12-step branding process at a cost of \$100,000 along with proposed contribution levels for the various partners.

Rochelle Area Chamber of Commerce Director Peggy Friday was in attendance to provide additional information, using Power Point, on this initiative and responded to questions from the Mayor and Council. The goal is to secure funding commitments from the various partners over the next month in order to begin the branding process with Roger Brooks International in the fall of 2014.

EXECUTIVE SESSION: At 7:58 p.m. Councilman Berg moved and seconded by Councilman Eckhardt, **"I move the Council recess into executive session to discuss:**

- **The (appointment, employment, compensation, discipline, performance and/or dismissal) of specific employee(s), Section (c) (1);**
- **Collective negotiating matters, Section (c) (2).**

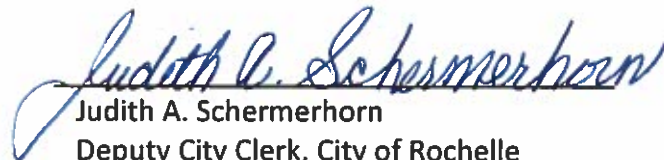
A roll call vote was taken. Ayes: Councilmembers Berg, Eckhardt, Hayes, Hollonbeck, McDermott, Rice, and Mayor Olson. Nays: None. Motion passed 7-0.

At 8:36 p.m. Councilman Berg moved and seconded by Councilman Eckhardt , **"I move the Council return to Open Session."** Motion passed by voice vote without dissent.

ADJOURNMENT: At 7:36 p.m., moved by Councilman Berg and seconded by Councilwoman Hollonbeck, **"I move the Council adjourn."** Motion passed by voice vote without dissent.



Chet Olson, Mayor
City of Rochelle



Judith A. Schermerhorn
Deputy City Clerk, City of Rochelle