

October 28th, 2014

Mr. David Plyman
Rochelle City Manager
City of Rochelle
420 N. 6th Street
Rochelle, IL 61068

Dear Mr. Plyman:

As Coordinator of the Lighted Christmas Parade, I would like to respectfully request permission of the City Council to hold the Annual Lighted Christmas parade on Friday, December 5th, 2014 with 5:30 PM step off. The parade will be held in conjunction with the Old Fashioned Christmas weekend.

The parade route will begin on North 6th Street, just North of City Hall, with the registration to be done there. The parade will proceed North on 6th Street to 7th Ave., East on 7th Ave. to Lincoln Hwy, South on Lincoln Hwy to Lincoln Ave., West on Lincoln Ave. to 6th Street, then North on 6th street ending at City Hall for the Lighting of the Christmas Tree and the presentation of the Rochelle Community Gratitude Award. The Christmas tree lighting is to be done by Santa. Line up will begin at 5:00 p.m. with the parade kicking off at 5:30 p.m. The approximate time for the parade will be 30 – 45 minutes.

We are requesting the need for traffic control as the parade enters Lincoln Hwy. at approx. 5:40 pm. A squad could then follow the parade through to City Hall. I would also like to have a squad in the parade behind the VFW Color Guard if possible.

We thank you in advance for your consideration of our request. Please feel free to contact me at 815-562-5113 for any further or necessary information.

Thank you,

John Bearrows

John Bearrows
Chairman of the Lighted Christmas Parade