



To: Dave Plyman, City Manager
From: Adam Lanning, Superintendent Water/Water Reclamation
Date: 8/4/2016
Re: Purchase of Truck – RMU Water Division

Recently a 2002 water reclamation service vehicle was determined to be unsuitable for usage. Although we did not budget for replacement of this vehicle, money is available in the FY 2016/17 capital budget.

Subsequent to the required public notice, bids were opened on August 4, 2016. One local dealerships submitted bids. A tabulation of the bids which includes title, license and document fees is below:

* Prescott Ford	Rochelle	\$34,664
* Prescott Ford	Rochelle	\$36,874

I have reviewed both bids and determined that the successful bidder is Prescott Ford in the amount of \$36,874 for a 2016 Ford 4x4 pickup truck. This bid meets all required specifications and is \$2,210 more expensive than the lowest bid. The less expensive bid is a 2017 model and has not been built so delivery time would be extended out further. Since we are short a vehicle, this affects productivity so I do recommend the 2016 model year.

I recommend that the City accept the bid submitted by Prescott Ford and request that this item be placed on the City Council Agenda for Monday, August 08, 2016.