



June 14, 2019

Sue Messer – Assistant to City Manager / City Clerk
420 N. 6th St.
Rochelle, IL 61068

Re: Bid Results and Recommendations
City Building Lobby Improvements
RRCo Project #201913

Dear Ms. Messer:

Bids were received on Tuesday June 11th, 2019 for the City Building Lobby Improvements. The project scope was identified in a bid package to provide a “secure” reception area and to control access into the administrative portions of the building.

Four (4) bids were received, opened, and read aloud. The bid tabulation sheet is attached to this letter. The apparent low bidder for the work was Larson & Larson Builders, Inc. in the amount of \$49,454.00

Reifsteck Reid & Company Architects contacted Larson & Larson Builders, Inc. to ascertain their familiarity with the project documents, the project schedule, and their willingness to proceed with the project work. We discussed their understanding of the project scope as outlined in the bid package. After our discussion we feel that they are clear on the requirements set forth in the documents and the bid package description.

Larson & Larson Builders, Inc indicated that they are satisfied with their bid amount; are confident in their ability to complete the work successfully in the time frame established; and are ready to proceed when authorized.

Based on our bid review, Reifsteck Reid & Company Architects recommends Larson & Larson Builders, Inc be awarded a contract for the work. In addition, Reifsteck Reid & Company Architects recommends the City to set aside a minimum construction contingency in the amount of 10% of the bid to address any condition that may arise during construction.

Respectfully submitted,

Dan Wakefield, Project Manager
Reifsteck Reid & Company Architects

Attachments: Bid Tabulation Sheet

