

November 4, 2019

Council Members  
& City Manager Fiengenschuh  
City of Rochelle  
420 N. 6<sup>th</sup> Street  
Rochelle, IL 61068

Dear Council Members:

On behalf of the Christmas Walk Committee, I would like to respectfully request permission of the City Council to hold the Annual Lighted Christmas Parade on Friday, December 6, 2019.

The parade route will begin at the intersection of Lincoln Hwy and 8th Avenue. The parade will then proceed South on Lincoln Hwy, turning west on Lincoln Avenue and ending in front of City Hall.

The lineup begins at 5:00 p.m. with the parade kicking off at 5:30 p.m. The approximate duration of the event will be 30 – 45 minutes.

We are requesting assistance with traffic control as the parade enters Lincoln Hwy at approximately 5:30 pm. We also need a squad car that can follow the parade line through until they arrive at City Hall.

We respectfully ask for your consideration of our request. Please feel free to contact Adriana Milan at 815-561-2063 for any further questions or concerns.

Sincerely,

Old Fashioned Christmas Walk Committee