



**AIRPORT ADVISORY BOARD
REGULAR MEETING
Monday, August 5, 2019**

The Rochelle Airport Advisory Board met on Monday, August 5, 2019 at 3:00 p.m. in the conference room at the Rochelle Municipal Airport.

Call to Order: The meeting was called to order at 3pm by Skip Kenney.

Roll Call: Present at the meeting Board Members: Norman Jenkins, Skip Kenney, Rick Kettley, Claude McKibben, Joel Thompson, Bill Tyler, and William Siemer. Also present: Jason Anderson, Mike Hudetz, Mayor Bearrows, Peggy Friday.

Absent: Gary Dunn and Steve Wiggins (member-at-large).

Minutes: *A Motion by Mr. Jenkins and Seconded by Mr. McKibben to approve the Airport Advisory Minutes dated April 22, 2019.* Motion passed by voice vote.

Operations (Mike Hudetz):

a. Airport/Staff Activity

- Rochelle Pilots met with Rockford Tower personnel at Rochelle Airport on April 28.
- Rochelle Avionics vacated Community Hangar on April 30.
- Ads placed online and in print for leasing commercial space in the Community Hangar.
- Hudetz attended the Illinois Aviation Conference with Mayor Bearrows and City Manager Fiegenschuh in Peoria, Illinois on May 9 to accept the 2019 Illinois General Aviation Airport of the Year Award.
- Airport tour given to the Rochelle Chamber of Commerce Leadership Academy.
- Airport tour for bilingual students from Central Elementary School with translation assistance from Carlos Santiago (hangar tenant).
- Prepped and painted offices in the Community Hangar left damaged by Rochelle Avionics.
- Performed door track repairs on Hangar A-5 and B-2.
- Applied temporary asphalt patch near pumps due to damage from winter weather.
- Lightening strike disabled all runway and taxiway lights. NOTAM issued for one week.
- Coordinated \$16,000 in parts and repairs and filed insurance claim from the storm.

- Hosted City of Rochelle Employee Picnic in the Community Hangar.
- Led Airport 2019 3-Phased Construction Projects Groundbreaking.
- Hosted the Chicagoland Skydiving Center Independence Boogie and fireworks display on July 6 – NOTAM runway closure.
- Tom Trumpinski hired as a part-time seasonal employee.
- Filed 2019 EPA Annual Stormwater Discharge Report.
- Passed Quality Control Check with Phillips 66.
- Unexpected repair costs on Kabota M7040 Tractor, Woods TBW 204 Mower attachment, and X-Mark Zero Turn Mower. Overbudget in Equipment Maintenance Contractual Services for the year.
- Chicagoland Skydiving Center (CSC) fuel truck fire occurred. Airport staff averted a more dangerous outcome.

Jason Anderson commended Mike Hudetz for his yeomen’s work in restoring the airport after the July 6 fireworks display and releasing a timely NOTAM.

- b. **Chicagoland Skydiving Center** – Three recent accidents occurred involving divers including minor injury, a near miss with a CSC descending plane, and one critical landing injury near I-88.
- d. **A&M Air Sports** – Mike Hudetz spent seven days as an exhibitor at EAA AirVenture OshKosh offering trike flights, training, testing, flight review, and trike repairs. Enlisted new students.

New Business:

- a. **Selection of New Chairperson** – Appreciation expressed to retiring Chairman Greg Sparrow for his years of service to the City and Airport Advisory Board. **A Motion by Mr. Jenkins and Seconded by Mr. Tyler to appoint Skip Kennay as Chairman of the Airport Advisory Board.** Motion passed by voice vote.

A Motion by Mr. Jenkins and Seconded by Mr. Kennay to appoint Claude McKibbon as Vice Chairman of the Airport Advisory Board. Motion passed by voice vote.

- b. **Fuel Cabinet Question** – Two large, stainless steel and reconditioned (Jet A with single point fuel and 100 LL cabinets with digital readouts have been in storage at a city warehouse. Hudetz suggests the best time for installation is during the final phases of runway reconstruction in the same area as current pumps. Cabinets are eco-friendly. Installation has been estimated at \$70,000 to include concrete pad and underground wiring. Hudetz will seek a second quote since there is no budget for the install. Chairman Kennay suggested a budget amendment if needed.

- c. **Fuel Truck Question** – During Phase 3 of the construction, it may become necessary to lease a mobile fuel truck to avoid issuing a NOTAM for unavailability of fuel.
- d. **Lightning Strike** – A strike damaged circuit breakers, transformers, and light fixtures and is causing runway lights to lose voltage into the soil. Insurance is available for repair costs. IDOT funding has been requested to upgrade transformers, replace wiring, and add counterpoise for protection against lightning strikes.
- e. **New Attendance and Minutes Rules for Board Members** – Mayor John Bearrows expressed appreciation to the Advisory Board for their service. A new meeting attendance policy is in effect. If a member misses three consecutive meetings, the Mayor may reappoint another to the seat. He is also requesting that draft minutes from all City advisory boards be appropriately shared within one week.

Old Business:

- a. **Center Ramp Project** – Phase 1 (\$720,000) of the project is ongoing. A ditch is to be cut through the taxiway to allow for drainage pipe to be laid. Tenants will be notified within a week of any facility or service disruptions. Some planes may be rerouted through the grass and temporary cold patch will be used to minimize downtime.
- b. **RV Parking Project** – Fehr-Graham provided an early drawing of 11 stalls. Plan includes 50-amp power, frost-free hydrants, gravel parking spots with grass strips between. Project could provide a revenue stream to the airport that is estimated to re-pay an infrastructure investment of \$70,000 within three years. Daily, weekly, monthly, and seasonal rates will be offered.
- c. **Taxiway Project** – Phase 2 (\$250,000) of the September reconstruction is expected to create issues with some hangar accessibility. Tenants who need access will be offered alternatives.
- d. **Runway Refurb Project** – Pavement grinding, grooving, and painting should begin by early October. CSC might secure a military training contract and it is possible the reconstruction could affect this activity.

Public Commentary: None

Next Meeting: Next Airport Advisory Board meeting is October 28, 2019 at 3pm.

Adjournment

Submitted by Peggy Friday