



City of Rochelle

Airport Manager
Mark D. Delhotal
Tele: (815) 562-8619
Fax: (815) 562-8546

Memo

To: Dave Plyman
From: Mark Delhotal
Date: 09/11/2013
Re: Airport Consultant Selection

The Federal Aviation Administration requires that pertinent information be solicited from prequalified engineering firms every three to five years. Therefore, to satisfy these requirements I have compiled the information, reviewed it with the Airport Advisory Board, and received a recommendation from the Board, and now recommend the consultant that best meets our needs for Airport improvement projects. Board members were given all information five days prior to the meeting for review. After review and discussion of presentations from Hanson Professional Services, Epstein, CH2MHill, and Crawford Murphy and Tilly, all members felt it was in the City of Rochelle's best interest to recommend Hanson Professional Services to remain as our Airport consultant.

I have sent the signed IDOT DOA notice and received a retainer document from Hanson Professional Services for signature. It is my recommendation that we sign the retainer and continue services with Hanson Professional Services.